

**RESOLUTION 24-10 – AUTHORIZING AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND S.T. HUDSON ENGINEERS, INC. TO PROVIDE GENERAL ENGINEERING SERVICES FOR THE AUTHORITY’S MARINE AND FERRY TERMINAL FACILITIES**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey, created by compact, that operates and maintains the Delaware Memorial Bridge, Cape May-Lewes Ferry, Forts Ferry Operation, five regional airports, and adjoining facilities and infrastructure at each of the aforementioned sites; and

WHEREAS, the Authority seeks to engage a qualified marine engineering firm to perform annual inspections of the Authority’s marine- and land-based infrastructure at the Cape May-Lewes Ferry terminals and to provide professional “on-call” general engineering consulting (“GEC”) services, including planning, surveying, environmental, design, material testing, construction administration, and construction inspection services, for the Authority’s marine-related assets (hereinafter, the “Services”); and

WHEREAS, the Authority publicly advertised a Request for Qualifications (“RFQ”) for the Services in compliance with Resolution 98-31, as amended, which governs the Authority’s procedures for the procurement of professional services; and

WHEREAS, the Authority received one (1) response to the RFQ from S.T. Hudson Engineers, Inc. (“S.T. Hudson”) and performed a thorough evaluation of the respondent’s qualifications and conducted an oral interview with the respondent; and

WHEREAS, following the initial evaluation and oral interview, the Authority requested S.T. Hudson’s proposed maximum fees for the Services and conducted an analysis of the proposed fees, which were determined to be fair and reasonable; and

WHEREAS, the Authority desires to enter into a Master Service Agreement (“Agreement”) with S.T. Hudson, with the consent of the Chairman and Vice-Chairman of the Board of Commissioners; and

WHEREAS, the Agreement has a base term of four (4) years, with the Authority having the option to extend the Agreement for one (1) additional year following the expiration of said base term, such contract extension being subject to prior authorization by the originating committee and the consent of the Chairman and Vice-Chairman of the Board of Commissioners; and

WHEREAS, the Projects Committee has reviewed this recommendation and concurs; and

THEREFORE BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Master Services Agreement with S.T. Hudson to provide the Services to the Authority, and, with the advice and consent of Counsel, to have such Agreement executed by the Chairman, Vice-Chairman and Executive Director.

## **Resolution 24-10 - Executive Summary Sheet**

**Resolution:** Authorizes an agreement between the Authority and from S.T. Hudson Engineers, Inc. to provide General Engineering Services for the Authority's Marine and Terminal Facilities

**Committee:** Projects Committee

**Committee/  
Board Date:** February 21, 2024

### **Purpose of Resolution:**

The Authority requires the professional assistance of a qualified marine engineering firm for the purposes of providing annual inspections of its marine- and land-based infrastructure at the Cape May-Lewes Ferry terminals and providing "on-call" general engineering consulting ("GEC") services, including planning, surveying, environmental, design, material testing, construction administration, and construction inspection services, for the Authority's marine-related assets.

### **Background for Resolution:**

The procedures leading to this Resolution followed the requirements of Resolution 98-31, as amended, which governs the Authority's purchasing thresholds and procurement policies.

The Authority received and evaluated the qualifications submitted by the following firm:

S.T. Hudson Engineers, Inc.

A Consultant Selection Committee conducted oral interviews with S.T. Hudson and conducted an analysis of the market to analyze the costs for the Services and negotiated with S.T. Hudson to provide the Services at compensation determined to be fair and reasonable.