

**9608. RESOLUTION 07-23 – AUTHORIZES A COPIER LEASE AND SERVICE AGREEMENT BETWEEN THE AUTHORITY AND KEYSTONE DIGITAL IMAGING INCORPORATED**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority created by Compact for the purpose of owning, operating and controlling both Crossing and Non-Crossing facilities; and

WHEREAS, the Authority desires to enter into a copier lease and service agreement for various Authority locations; and

WHEREAS, the Authority publicly advertised and issued a Request for Proposals in compliance with Resolution 98-31 which governs the procedure for the procurement of such items; and

WHEREAS, the Authority received two (2) written proposals and evaluated the proposals pursuant to the aforementioned resolution; and

WHEREAS, Keystone Digital Imaging Incorporated was the lowest responsive bidder; and

WHEREAS, the base term of the contract will be for three (3) years with the option of two (2), one (1) year renewals; and

WHEREAS the Budget & Finance Committee reviewed the recommendation and concurs with the evaluation.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Copier Lease and Service Agreement (“Agreement”) with Keystone Digital Imaging Incorporated and to have such Agreement, upon review and advice of counsel, executed by the Chairperson, Vice-Chairperson and Executive Director.

A motion to approve Resolution 07-23 was made by Commissioner Simmerman, seconded by Commissioner Patterson and approved by a roll call vote of 12-0.