

**11293. RESOLUTION 17-31 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2017 THROUGH
DECEMBER 31, 2017**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/17 THROUGH 12/31/17

| VENDOR | PURCHASE DESCRIPTION | CLASSIFICATION | ESTIMATED \$ |
|-----------------------------|-----------------------------------------------------------|-----------------------|---------------------|
| A. Brooks Roofing | Roof Coating at MIV Building 90 Hangar | Quotes | \$47,000 |
| Johnson Controls, Inc. | HVAC System Units and Installation | Proprietary | \$300,000 |
| Pioneer Fence Co., Inc. | Security Fence Replacement at ILG | Quotes | \$38,000 |
| ProTek Roofing | Roof Repair at MIV Building 112 and Malone Street Hangars | Quotes | \$29,000 |
| R.A. Wiedemann & Associates | ILG Business Plan Update | Professional Services | \$50,000 |

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 17-31 was made by Commissioner Lowe, seconded by Commissioner Decker, and approved by a roll call vote of 8-0.

Resolution 17-31 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2017 through December 31, 2017.

Committee: Budget & Finance

Committee and Board Date: July 18, 2017

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2017 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

A. Brooks Roofing: Roof Coating at MIV Building 90 Hangar

The Authority will be hiring a contractor to furnish all labor, material, tools and equipment necessary to install a new elastomeric coating over the existing metal roof and wall panels at Millville Airport Building 90. Quotes were solicited from five (5) roofing contractors to perform the necessary work and four (4) bids were received. A. Brooks Roofing, Inc. submitted the lowest bid to perform the work as specified by the Authority's scope of work.

Johnson Controls, Inc.: HVAC System Units and Installation

The Authority already relies on Johnson Controls to provide preventative maintenance, proprietary equipment and services throughout its facilities. This project (2017 CIP Line: Replace Chillers in West Toll Building) involves the replacement of the two (2) chillers in the Julia Building that have reached the end of their service life (22+ years) and operate on R-22 refrigerant, which is being phased-out by the EPA. York, a subsidiary of Johnson Controls, is the brand of HVAC equipment that is compatible with the Authority's Building Automation System. Authority technicians are trained to service York equipment and York parts are stocked in our inventory.

Pioneer Fence Co., Inc.: Security Fence Replacement at ILG

The project work consist of the replacement of over 1,450 feet of 8' security fencing along Basin Road and Old Churchman's roads. The Contractor will be responsible for the removal and disposal of old fencing and installing new galvanized fencing. The current fencing is badly damaged from years of mowing operations and corrosion and there are gaps present in several areas of the fence that make this a security concern. Bids were solicited from three fencing contractors. Pioneer Fence was the low bidder and will be hired to perform the work.

ProTek Roofing: Roof Repair at MIV Building 112 and Malone Street Hangars

The Authority will be hiring a contractor to furnish all labor, material, tools and equipment necessary to perform roof repairs at Millville Airport Building 112 and Malone Street hangars. Quotes were solicited from five (5) roofing contractors to perform the necessary work and four (4) bids were received. ProTek Roofing submitted the lowest bid to perform the work as specified by the Authority's scope of work.

R.A. Wiedemann & Associates: ILG Business Plan Update

The Authority periodically employs a firm specializing in strategic airport business planning, aviation-specific marketing and economic impact analysis. This planning effort will maximize the use of previously completed work, such as the ongoing airport master plan and air service initiatives, to populate the inventory, forecast and baseline facility and air service needs for the New Castle Airport business plan. The study will focus on analysis of market segment options including: commercial service options, air cargo options, attraction of aircraft maintenance, repair and overhaul (MRO) businesses, aviation tenants and/or services expansion options, business/corporate aviation options, non-aviation development options and military mission options. In addition to exploring alternatives within each of the areas listed p, this task will include market assessment, brand equity assessment and the impact of physical Changes to ILG.

Classification Definitions:

Professional Services. A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

Proprietary. A purchase necessary to support or maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied. Similar products or services may be available, however the Authority must purchase from the original equipment

manufacturer or service provider to uphold a contract, warranty, etc. A proprietary specification typically restricts the acceptable product or service to one manufacturer or vendor; although the product or service may be available from more than one distributor.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).