

RESOLUTION 18-20 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/18 THROUGH 12/31/18

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Airport Lighting Company	Replacement Airfield Regulators at ILG	Quotes	\$48,000
Engine Systems Incorporated d/b/a Marine Systems Incorporated (MSI)	EPA Tier 3-Compliant Engine Ship-sets for M/V Cape Henlopen and M/V New Jersey Re-Power	Sole Source	\$7,300,000
Oceanwide, Inc.	Temporary Marine Staffing at CMLF	Professional Services	\$49,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 18-20 was made by Commissioner Decker, seconded by Commissioner Smith, and approved by a roll call vote of 12-0.

Resolution 18-20 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2018 through December 31, 2018.

Committee: Budget & Finance

Committee Date: June 19, 2018

Board Date: June 19, 2018

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2018 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Airport Lighting Company: Replacement Constant Current Regulators at ILG

The Authority plans to replace the antiquated Thyristor airfield regulators with new Ferroresonant constant current regulators at New Castle Airport. The replacement regulators supply precision output levels to lighting on the airport runways and taxiways, and are more efficient and require less maintenance. The Authority solicited prices from three vendors, two of which submitted quotes. Airport Lighting Company submitted the lowest quote to supply the materials as specified by the Authority.

Engine Systems Incorporated d/b/a Marine Systems Incorporated (MSI): EPA Tier 3-Compliant Engine Ship-sets for M/V Cape Henlopen and M/V New Jersey Re-Power

The Authority has been approved for a FTA Passenger Ferry Grant Program grant to repower the M/V Cape Henlopen and M/V New Jersey with reduced emission, Tier 3-compliant engines. Each ship-set (two main engines, reduction gears, electronic controls, stern tube seals, keel coolers, intermediate couplings and spark arrestors) will be furnished by the Authority to the lowest responsible bidder for shipyard installation. An independent marine engineer investigated manufacturers including EMD, Caterpillar and General Electric. The Electro-Motive Diesel (EMD) 12-710-G7C T3 model was recommended as the best engine for our operating profile. MSI has EMD distributorship rights in our region.

Oceanwide, Inc.: Temporary Marine Staffing at CMLF

The Authority will be utilizing a firm on an as-need basis to supply temporary marine staffing at the Cape May-Lewes Ferry. Due to both unforeseen circumstances and planned retirements, several critical positions are or will be

vacant during the season. Temporary marine staffing is occasionally used to bridge the gap during these times, and it is estimated that costs will exceed the threshold in 2018.

Classification Definitions:

Professional Services. A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

Sole Source. A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *“A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other reasonable alternative sources exist that will satisfy the requirements of the Authority”.* (DRBA Resolution 98-31 Part 2.f.)