

**11225. RESOLUTION 17-09 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2017 THROUGH
DECEMBER 31, 2017**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/17 THROUGH 12/31/17

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Baylor Inc., d/b/a International of Delmarva	Replacement Dump Truck	State Contract	\$190,000
Chesapeake Pump & Electric	Oil/Water Separator for DMB Maintenance Wash Bay	Quotes	\$33,000
Collinson, Inc.	Replacement Sign Panels at Cape May Ferry Terminal	Quotes	\$26,000
DMC Supplies	Cold Weather Gear for CMLF Marine and Deck Crews	Quotes	\$35,000
EBC Carpet Services Corporation	Annual Floor Maintenance at Delaware Facilities	Quotes	\$40,000
John Deere, Inc. c/o Atlantic Tractor	Replacement Equipment for Grounds Crews	State Contract	\$70,000
Laurel Lawnmower, Inc.	Replacement Mowers and Aerator	Quotes	\$32,000

A motion to approve Resolution 17-09 was made by Commissioner Smith, seconded by Commissioner Latham, and approved by a roll call vote of 9-0.

Resolution 17-09 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2017 through December 31, 2017.

Committee: Budget & Finance

Committee and Board Date: February 22, 2017

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2017 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Baylor Inc., d/b/a International of Delmarva: Replacement Dump Truck

The Authority (ILG-Grounds) is replacing a 2002 Sterling LT-9500 dump truck with 55,000 miles. This vehicle has seen an increase in mechanical issues and parts are more difficult to find due to its manufacturer closing business operations in 2009. The vehicle has exceeded its useful life and meets the equipment replacement criteria in place for the Authority. The replacement equipment will include one (1) new dump truck purchased from International of Delmarva at their state contract rate for "Heavy Duty Trucks". The retired equipment will be sold at public auction.

Chesapeake Pump & Electric: Oil/Water Separator for DMB Maintenance Wash Bay

The Authority will be hiring a contractor to install owner-furnished equipment intended to separate free oils from groundwater runoff and washdown applications. This project is an effort to control oil from being washed into our water supplies. Quotes for the work were solicited from three contractors, with one contractor responding. Chesapeake Pump & Electric quoted a fair and reasonable price to install the tank, alarm panel and diamond plate cover.

Collinson Inc.: Replacement Sign Panels at Cape May Ferry Terminal

The Authority will be hiring a contractor to furnish and install three new overhead sign panels at the Cape May ferry terminal. Quotes for the work were solicited and received from three contractors, with Collinson quoting the lowest price to perform the work as specified by DRBA staff.

DMC Supplies: Cold Weather Gear for CMLF Marine and Deck Crews

The Authority solicited and received quotes from six (6) apparel vendors for a variety of clothing items that will be provided to personnel throughout the year. DMC Supplies quoted the lowest cost to supply Carhartt-branded jackets, bib overalls and coats

EBC Carpet Services Corporation: Annual Floor Maintenance at Delaware Facilities

In January 2016, the Authority combined its Delaware floor cleaning services into one annual contract having a one-year base term and the option to extend the agreement for two additional years. Bids were solicited from seven (7) cleaning firms and the contract was awarded to the lowest bidder. The Authority has elected not to extend the base term of the 2016 contract and has awarded a new floor maintenance contract to EBC Carpet Services, the next lowest bidder.

John Deere, Inc. c/o Atlantic Tractor: Replacement Grounds Crew Equipment

The Authority is replacing a 1995 Ford 1920SS tractor/backhoe with 1,300 hours, a 2001 John Deere 455 tractor/mower with 2,000 hours, and a 2005 John Deere Gator that have exceeded their useful life and meets the equipment replacement criteria for age and/or condition. The purchase will be made via an authorized equipment dealer (Atlantic Tractor) at the National Joint Powers Alliance (NJPA) competitively-bid contract price for "Ag Tractors and/or Implements". The replaced equipment will be sold at public auction.

Laurel Lawnmower, Inc.: Replacement Mowers and Aerator

The Authority will be acquiring two (2) replacement 36" walk-behind lawn mowers, one (1) 72" diesel mower, one (1) stand on mower and one (1) 30" stand on aerator for use on the grounds. Each piece of equipment being replaced has exceeded its useful life and meets the equipment replacement standard. Quotes for the equipment were solicited and received from three lawn equipment suppliers, with Laurel Lawnmower, Inc. quoting the lowest price to meet Authority specifications.

Classification Definitions:

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services...which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.)