

MINUTES OF MEETING
THE DELAWARE RIVER AND BAY AUTHORITY
Tuesday, January 17, 2012
James Julian Boardroom
Delaware Memorial Bridge Plaza
New Castle, Delaware 19720

The meeting convened at 11:15 a.m. with Chairperson Lowe presiding.

The opening prayer was given by Commissioner Lathem, followed by the Pledge of Allegiance led by the Executive Director.

The Assistant Secretary announced that a notice of the meeting had been distributed to the offices of the Governor of New Jersey and the Governor of Delaware, to appropriate staff members and consultants, to the press in both States and to any other individuals who had indicated an interest in receiving a copy of the meeting notice.

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Commissioners from Delaware

Commissioners from New Jersey

PRESENT

William E. Lowe, Chairperson
Richard W. Downes
Scott A. Green
Samuel E. Lathem
Terry C. Murphy
Gary F. Traynor

James N. Hogan, Vice-Chairperson

Niels S. Favre (via phone)
Ceil Smith
Douglas Van Sant

ABSENT

Edward W. Dorn

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Chairperson Lowe called for the acceptance of the Agenda.

Commissioner Downes motioned to accept the Agenda, seconded by Commissioner Green, and the motion carried by a voice vote of 10-0.

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10478. APPROVAL OF THE DECEMBER, 2011 MINUTES

Commissioner Downes motioned to approve the December, 2011 meeting minutes, seconded by Commissioner Green, and unanimously approved by a voice vote of 10-0.

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10479. EXECUTIVE DIRECTOR'S REPORT

The Executive Director presented his 2011 Year in Review report.

During 2011, the organization accomplished much under the leadership of the Board and the efforts of our dedicated and professional employees. We began the year by electing a new Chair, Commissioner Bill Lowe and Vice Chair, Commissioner Jim Hogan of the Board for 2-year terms. With this change came new committee assignments for the Board members. Additionally, the Board elected to consolidate the monthly Committee and Board meetings held on two days into a single day. At the close of the year, we thanked Mr. Thomas Pankok for his 10 years of service as the Board Secretary.

Throughout the year, the Commissioners devoted a significant amount of their personal time attending monthly Board and Committee meetings, visiting facilities, attending employee functions, and reading a tremendous amount of materials that are required for the conduct of the Authority's business.

Earthquake and Hurricane Irene

All in the same week, Mother Nature unleashed her power. On August 23rd we were rocked by tremors from a 5.8 magnitude earthquake that hit near Mineral, Virginia. After inspection of our assets, we determined that no damage from this event was sustained. Four days later we found ourselves in the midst of the wind and rain from Hurricane Irene.

Throughout Hurricane Irene, our employees exhibited their dedication and professionalism. This Hurricane could not be underestimated and we took all precautions prior to the storm to prevent loss of assets – from mobilizing the command center to moving our vessels to safer harbor and preparing our facilities for potential storm damage. During the storm, employees were away from their homes and families to do their jobs which I know was a difficult thing to do. Some were away for several days. Throughout the storm we maintained contact with all our facilities and personnel as well as neighboring transportation facilities in New Jersey, Delaware and Pennsylvania. The Delaware Memorial Bridge remained open however; we did impose lane restrictions and periodic stoppages of vehicles due to the winds. There were no reported employee injuries, customer injuries or traffic accidents during this storm.

And after the storm, we spent time quickly getting things back in order so that we could serve our customers. We inspected our facilities with the assistance of our consultants and found no damage. The only damage we did face however was a loss of revenue at the bridge and ferry evidenced by low traffic volumes and the closure of the Ferry for four days.

I know some of our employees were without power, had flooding issues and faced a lot of clean up. Despite these issues, they came to work with a smile on their face and a willingness to do their part for the organization. Again, I just want to say Thank you to all involved and I want to personally thank Jim Walls, our Chief Operations Officer who led the efforts!

Delaware Memorial Bridge

Traffic at the bridge continued to suffer from the overall economic malaise as well as from nature's forces. Our total traffic decreased by 1.2% over last year with a 1.4% decrease in non-commercial traffic, while commercial traffic remained flat. When compared to the 3-year average, annual total traffic decreased 1.3%. E-Z Pass continues to be a popular choice for our customers increasing 2.4% from last year to 63.7% of the overall traffic.

The Authority embarked on a public outreach program for a proposed 2011 Toll Increase. During April, the Authority conducted Public Hearings in Delaware and New Jersey. Approximately 18 members of the public attended these hearings with 12 providing comment. We received several comments via our website link. In general, the comments and questions obtained through the public process centered on the Authority's two E-ZPass Discount programs – Commuter and Frequent Traveller which have not been adjusted for 24 years. Those comments did not question that an increase was necessary but, centered on the overall rate of increase through the proposed phase-in period. Additionally, we conducted a total of 9 meetings with employees throughout the organization over a 4-day period providing them with information concerning the proposed toll increase.

The proposed Toll increase was approved and successfully implemented on July 1st. Thank you to Gerry DiNicola Owens for leading the multi-disciplinary team (representatives from tolls, maintenance, electronics, police, communications, and MIS) through the process that took several months and concluded in the early hours of July 1st. Countless hours were spent testing lane equipment, software, and planning the necessary logistics to effect this change.

At the end of June, the Authority merged its Customer Service Center (CSC) with the New Jersey Turnpike Authority E-ZPass. This step was taken to provide these services in a more cost-effective manner. Customers realized many benefits from this merger - reduced account membership fees, no costs for transponders, access to all discount plans offered by the New Jersey E-ZPass and additional walk in centers. Thank you to Gerry DiNicola Owens for leading this effort.

On Veterans' Day, military veterans were honored during memorial services at our DMB War Memorial Park. Our entire staff did another wonderful job at making sure everything was perfect for our guests. I also want to highlight the fantastic restoration work our Maintenance staff has completed at the memorial. This work included the restoration of 120 panels (that include Veteran's names) as well as fixing the supporting structure with new cement work, caulking and a beautifully restored gold star. I am very proud of the work that they have accomplished and plans are underway to rededicate the memorial in the spring of 2012.

The Authority continued its work on the Bridge with the award of a contract to inspect the Main Cables and Suspender Ropes of both structures. This contract valued at \$5.4 million will begin in early 2012.

Cape May Lewes Ferry

Vehicular traffic decreased 6.1% and passenger traffic decreased 6.2% while fare revenues decreased 5.8% compared to 2010. When compared to the 3-year average, 2011 vehicle traffic decreased 9.4%, passenger traffic decreased 10.1%, and fare revenues decreased 7.1%.

Food and beverage revenues increased 0.8% while retail revenues decreased 4.0% compared to 2010. When compared to the 3-year average, 2011 food and retail revenues decreased 4.0%.

The Authority began a process to seek private hospitality operators for the food and retail business at each of its Ferry Terminals and onboard its vessels. Two, full-day Concessions Open House events were held in the summer. Thirty-four (34) hospitality operator representatives attended these events, which included: terminal facility tours in Lewes and Cape May; observations of underway vessel operations; food, beverage, and retail presentations; Q&A sessions; and hospitality operator networking sessions. A Request for Quotations is planned to be advertised in January 2012.

We implemented new guidelines concerning the Americans with Disabilities Act of 1990 (ADA) that was recently enacted for passenger vessels such as our Ferries. Staff was trained on how to comply with these guidelines, providing the necessary assistance to our passengers with disabilities. Additionally, braille copies of our vessel announcements are now on each vessel to assist patrons.

The MV Twin Capes was host to a hazmat drill with multiple emergency responder agencies. The purpose of the drill was to familiarize these emergency responders with CMLF vessels in a scenario where hazardous materials were spilled onboard. Also during this month, we employed a successful chute deployment drill aboard the MV Twin Capes - all equipment and the crew performed according to standards while US Coast Guard inspectors stood watch.

The MV Twin Capes also served host to a unique research project with the University of Delaware's College of Earth, Ocean and Environment. An automated measurement and sampling system was installed on the vessel to collect water quality data as the Twin Capes travels across the mouth of the Delaware Bay. The data generated from this program will help scientists better understand the complexities of the estuary and ultimately help in future restoration efforts.

Throughout the year, both terminals were host to many community events. Another very successful New Jersey Wine Growers Association Wine Festival was held at the Cape May Terminal. Over 21 New Jersey wineries participated, as well as other local vendors, offering cheese, crafts, food, pottery, produce and other items. The event was well-organized and very well-attended with approximately 10,000 guests enjoying wine tastings and live music during the two-day festival.

The Ferry Fresh Farmers Market was held on 10 Saturdays throughout the summer. More than 20 vendors participated and customers could purchase fresh vegetables, flowers, local berries and farm fresh eggs along with numerous homemade goods.

Numerous onboard events were held throughout the season including the renowned Lighthouse Pete Family Fun Cruises, the ever popular "Rock-the-Boat" cruises, and the Sunset Wine Lover's Cruises. New events included the Roaring 20's Mystery cruises, the Valiahas Pirates, and the Great Holtzie - stand-up comedian for children. Special destination packages were

unveiled this year – the Wildwoods Boardwalk Experience, Dogfish Head Brewery Tour, and the Fort Miles “Dog Days of War”.

The Ferry hosted a Press event for the presentation of the Commissioner’s Cup – the annual September Fall football game between Lower Cape May Regional High School and Cape Henlopen High School. Last year’s game was in New Jersey and won by Cape May. This year’s game was held in Delaware and won by Cape Henlopen.

The Delaware Department of Natural Resources chartered the MV Delaware in mid-August, to witness the sinking of the Destroyer Radford. Over 300 passengers, including veterans who served aboard the vessel and members of the press, attended this successful event.

The Authority awarded 2 construction contracts during 2011 valued at approximately \$2.0 million for the drydocking of the MV Cape May and New Jersey. The MV Twin Capes returned from Cadell’s Shipyard. Over \$1 million was spent completing such work as replacement of hull steel, painting, replacement and repair of steering components and other mechanical equipment. Two contracts were also awarded for Maintenance dredging in Cape May and Lewes for approximately \$900,000. Another contract was awarded for \$658,000 to replace the interior and exterior seating on the MV Delaware, Cape Henlopen and New Jersey.

Airports

The Federal Aviation Administration (FAA) presented the Airport Operations with a Certificate of Appreciation at the 34th Annual Penn State/Airports Conference held in Hershey, PA. The award was given in recognition of DRBA efforts at achieving full compliance with the FAA’s regulations regarding Runway Safety Areas (RSA) at each end of New Castle Airport’s two main runways. The award language specifically mentions appreciation for DRBA’s work on relocation of a road at the entrance to the Delaware Air National Guard, the moving of navigational aids, and the recently completed installation of EMAS, all for runway 1-19’s safety areas. The FAA also described the long, complicated process associated with earthworks, environmental mitigation, and the eventual “shifting” of runway 9-27 to achieve full safety area compliance. New Castle Airport was one of four airports recognized in the Eastern Region for outstanding work along with JFK International in New York, Philadelphia International, and the Lancaster, Pennsylvania airport. Congratulations to Steve Williams, Dave Hoppenjans and staff for their work on this noteworthy project.

Hawker Beechcraft Services selected New Castle Airport for a new East-coast Maintenance facility. The Authority in conjunction with the Delaware Economic Development Office worked together to make this a reality. Hawker located in the former MBNA Hanger and plans to bring 100 new jobs to the area over the next five years. Thank you to Frank Minor, Michelle Griscom-Collins and Steve Williams for their efforts on securing this new tenant.

The Civil Air Terminal’s annual Tabletop Emergency Exercise was held at the Dover Civil Air Terminal. Representatives from the Delaware River and Bay Authority and Dover Air Force Base briefed a simulated emergency scenario and updated emergency response contact information for the facility.

Both the Delaware Airpark and Dover Civil Air Terminal received aircraft arrivals for the two NASCAR race weekend events at Dover International Speedway. The Dover Civil Air Terminal and Delaware Airpark processed over 238 aircraft and helicopter arrivals.

The Authority awarded 2 construction contracts, one at Cape May and one at Millville Airports totaling \$1.4 million.

Procurement

The Authority was recognized by the American Council of Engineering Companies and the National Society of Professional Engineers for the 2011 Qualifications-based Merit Award. The award recognizes individuals and entities that effectively use and promote qualification-based selection processes to procure the services of professional engineers at the state and local levels. Congratulations to Victor Ferzetti and Kelly Phillips Parker for promoting the Authorities QBS process.

The Authority awarded several multi-year contracts for a variety of services. Brown Advisory was selected to provide professional investment management and financial advisor services. Young Conaway Stargatt and Taylor, LLP and Brown and Connery, LLP were selected to provide “on-call” labor and employment law services. KCI Technologies, Inc. and Greenman-Pederson, Inc. were selected to provide professional “on-call” inspection services at all facilities.

The prevailing wage policy for all Authority funded capital projects in excess of \$2 million was extended by the Board for another year.

Police

It is with much sadness that the Department lost their longtime Chaplain, the Reverend Father Drupieski. He will be remembered as a kind and gentle soul who provided much to the members of our Police Department and the Authority.

The assessors from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) were on-site to conduct the re-accreditation process of the Authorities Police Department. During this visit, the assessors inspected our facilities, conducted interviews, and thoroughly examined our files that contained proofs of compliance for 479 CALEA standards. The assessors were Chief Paul MacMillan of the Massachusetts Bay Transportation Authority and Paul McCurtain of the St. Charles, Illinois Police Department. After a thorough review of all standards, the assessment team was satisfied that our department met all compliance requirements and they recommended that the Commission award re-accreditation. This was the fifth re-accreditation by CALEA and the last four were met with a 100% compliance rating. Congratulations to Colonel Bryant and his staff for gaining another perfect 100% score.

The Authority participated in the National Take-Back Program sponsored by the Drug Enforcement Administration (DEA). The DEA’s National Prescription Drug Take-Back Day offered the public numerous collection sites for to proper, safe disposal of controlled, non-controlled, and over-the-counter medications. Collection locations included the New Castle Airport, and both terminals at the Cape May Lewes Ferry. The public turned in over 548 pounds of product over two events.

Diversity in the Workplace

Luke Visconti, President and CEO of Diversity, Inc. shared his thoughts and experiences with Authority Senior Leadership, Senior Managers, and Human Resource professionals concerning diversity initiatives in government, as well as the private sector. Approximately 30 senior level employees were in attendance for this two hour session that included a presentation and question and answer period. Thanks to Charlotte Crowell and Gregory Chambers for organizing this informative presentation.

Gregory Chambers, EEO/AA and Diversity Manager continued to lead authority-wide employee information sessions on EEO and Diversity through a program entitled “Relating to People Different from Yourself”. This program began in December and will be continued into early 2012.

Authority-wide Safety Initiatives

For the third straight year, the Authority held work-related injuries to 71. This represents the second best year for the Authority behind 2007. All departments are commended for their outstanding safety performance. I want to particularly thank Bob Young, our Superintendent of Safety and Environment and his staff for their leadership, dedication and professionalism with this effort.

Authority Recognized for Excellence in Financial Reporting

The Authority received notification from the Government Finance Officers Association that we had been awarded the Certificate of Achievement for Excellence in financial reporting for the 2010 comprehensive annual financial report (CAFR) for the sixth consecutive year. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The CAFR was judged by an impartial panel to meet the high standards of the program including demonstrating a constructive “spirit of full disclosure”

to clearly communicate its financial story and motivate the public to read the CAFR. Congratulations to Victor Ferzetti, Joe Larotonda and their staff for this recognition.

Labor Agreements

The first Collective Bargaining Agreement for FOP Lodge #14 was executed by all parties in August. Thank you to Frank Minor and Charlotte Crowell for their efforts negotiating this agreement.

The Greening of the DRBA

Staff issued a Request for Information seeking responses from interested firms in providing renewable energy projects at Authority Facilities. The Authority utilized that information and initiated several small scale pilot solar projects that will be installed in early 2012. The Authority plans to issue a formal request for bids in early 2012 to provide larger scale renewable energy projects at other facilities.

Community Initiatives

The Community Initiatives Committee was hard at work throughout the year as it held a Coat Drive in January. Over 200 coats were collected and delivered to local community agencies for distribution. In May, the Committee held an Authority-wide Shoe Drive in sponsorship with shoes2share.org and the United Way. And in the fall, in conjunction with Bright Spot Ventures, the Committee collected books, CDs, DVDs, audiobooks and video games. Bright Spot Ventures is the first ever online bookselling and recycling social enterprise managed by current and former foster care youth. They employ youth ages 16-24 that are currently or formerly involved with the foster care system and equip them with skills critical to their transition into adulthood and to future employment.

Authority employees also volunteered at the Ronald McDonald House cooking an evening meal and serving it to 75 children and their family members. Thank you to the Community Initiatives Committee members and all Authority employees and Commissioners that assisted with these worthwhile endeavors.

During May, the Cape May-Lewes Ferry participated in the American Red Cross Blood Drive – 38 productive pints were obtained from 28 employees and 12 locals from the community. Congratulations to Sue Polak and the employees at Cape May for job well done!

Thank You

Again, I want to personally thank each of the Commissioners for their dedication, counsel and leadership. Additionally, I want to thank the employees for their hard work, day in and day out. Like prior years, this year was another challenging time for the Authority as the country and global economic downturn impacted our customers - this has meant less revenue. But, we continued to do more with less yet again to weather these times. Thank you for all your hard work, creativity and great customer service during these tough times! Together, we will continue to build upon our successes. I am optimistic about the New Year and look forward to working with you as we seek the opportunities that 2012 will bring.

Without objection, the report was ordered filed with the permanent records of the Authority.

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10480. DELAWARE RIVER AND BAY AUTHORITY – TRAFFIC AND REVENUE SUMMARY.

The Chief Financial Officer (CFO) presented a chart showing Actual versus Projected Revenues for the Delaware Memorial Bridge, the Cape May-Lewes Ferry, Airports, Three Forts Ferry Crossing, and Food Services for the month of December.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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10481. DELAWARE RIVER AND BAY AUTHORITY – STATEMENT OF INCOME AND EXPENSE.

The CFO presented charts showing statements of income and expenses for the month of December with comparisons to the same periods last year.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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10482. DELAWARE RIVER AND BAY AUTHORITY – OPERATING EXPENSE BY DIVISION.

The CFO presented a chart for December showing expenses by division for the quarter to date vs. the projected quarter and for year to date vs. total budget.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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10483. DELAWARE RIVER AND BAY AUTHORITY – CAPITAL IMPROVEMENT PROGRAM.

The CFO presented a chart for the month of December showing the capital budget for crossing and economic development projects and dollars committed to date for the projects. The chart also includes cash expenditures spent to date for the committed projects.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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10484. DELAWARE RIVER AND BAY AUTHORITY – CASH POSITION (MARKET VALUE) AS OF DECEMBER, 2011.

The CFO presented a chart indicating the cash fund balances for the entire Authority.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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10485. PUBLIC COMMENT ON ACTION ITEMS.

The Chairperson noted the following action items that were being considered and asked for public comment.

- Close-out DMB-10-03 Miscellaneous Steelwork, DMB
- Resolution 12-01 Authorizes Expenditures Over \$25,000
- Resolution 12-02 Recognizes the Significance & Outstanding Contributions of Lewis B. Finch, Jr. to the Growth of Millville Airport & Designates the Millville Airport Administration Building in his Honor.

There were no public comments.

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10486. CONTRACT CLOSE-OUT – MISCELLANEOUS STEELWORK, DMB-10-03

On March 1, 2011 Contract No. DMB-10-03, Miscellaneous Steelwork, was awarded to Abel Fence, LLC of Wilmington, Delaware for the bid price of \$520,000.00.

During the contract period Change Order No's. 1-3 were approved for the project.
Subtract: \$118,947.79

It is recommended that the Authority accept the project and make final payment to the contractor. The total price for this project is \$401,052.21.

A motion to close out Contract DMB-10-03 was made by Commissioner Green, seconded by Commissioner Murphy, and unanimously approved by a voice vote of 10-0.

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10487. CHAIRPERSON’S CALL FOR RESOLUTIONS BEFORE THE BOARD

RESOLUTION 12-01 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/12 THROUGH 12/31/12

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
ACS	DRBA Toll Collection System Ongoing Maintenance	Proprietary	\$500,000
Allied Beverage	Alcoholic beverages for CMLF	Proprietary	\$70,000
American Bureau of Shipping	Maritime classification society commissioned by the US Government for US Coast Guard Inspections and Repairs of CMLF Vessels	Sole Source	\$30,000
Artesian Water Company	Water	Utility	\$100,000
Atlantic City Electric	Electricity	Utility	\$1,000,000
Blue Cross Blue Shield of DE	Medical Coverage	Benefits	\$6,763,000
Board of Public Works	Water, Sewer and Electric Services	Utility	\$200,000
Bon Appetit	Assorted Baked Goods for the CMLF	Sole Source	\$30,000
Canon Business Solutions, Inc.	Authority-wide Copier Leases	State Contract	\$60,000
Capitalsoft	Annual Maintenance, Support and Enhancements for the existing Procurement and Project Management Software	Proprietary	\$250,000
Carus Ab Ltd.	Annual Software, Licensing and Support Costs for existing CMLF Fare Collection System	Proprietary	\$400,000
Comcast	Comcast Spotlight (cable advertising) for the CMLF	Sole Source	\$30,000
CTM Media Group	CMLF Brochure Placement & Distribution	Sole Source	\$38,000
CVS Caremark	Prescription Coverage	Benefits	\$1,675,000
DBC Marine Safety Systems	Annual service of Marine Evacuation Chutes for the CMLF Vessels	Proprietary	\$100,000
Delmarva Gas	Natural Gas	Utility	\$1,000,000
Delmarva Power Delivery	Electricity	Utility	\$450,000
Delta Dental	Dental Coverage	Benefits	\$391,000
Fairbanks Morse Engine	Replacement parts for the CMLF Vessels	Proprietary	\$300,000

VENDOR	SERVICE DESCRIPTION	DETERMINATION	APPROX. ESTIMATED \$
Hess Corporation	Electric procurement for NJ facilities	Utility	\$500,000
HighMark	Stop Loss/Reinsurance	Benefits	\$728,000
HP/Compaq	Annual Maintenance, Support and Network Hardware for the existing Time and Attendance System	Proprietary	\$350,000
International Salt Company	Roadway Salt	State Contract	\$100,000
Johnson & Towers	Vessel Generator Parts	Proprietary	\$75,000
Kronos	Annual Maintenance, Support and Enhancements for the existing Time and Attendance System	Proprietary	\$175,000
K-Sea/River Associates	Main Engine Oil for CMLF vessels	Proprietary	\$100,000
Marine Safety Corporation	Annual maintenance for the Inflatable Buoyant Apparatus (IBA) on the CMLF Vessels	Proprietary	\$30,000
Microsoft Licensing, GP	Annual Software, Licensing and True Up Costs for existing Operating System	Proprietary	\$100,000
MTM Technologies	Annual Maintenance and Support for Network Hardware and Services	State Contract	\$500,000
New Castle County Land Use	Stormwater Management, Erosion and Sediment Control	Government	\$30,000
New Castle County Sewer	Sewer services	Utility	\$50,000
New World Systems, Inc.	Annual maintenance and support of the DRBA Computer Aided Dispatch (CAD) System	Proprietary	\$40,000
Northrup Grumman Systems Corporation (Sperry Marine)	Annual Warranty, Maintenance and enhancements for the CMLF Vessel Radar Systems	Proprietary	\$60,000
Oracle	Annual Maintenance, Support and Enhancements for DRBA Oracle databases	Proprietary	\$70,000
Pedroni Fuel	Diesel Fuel	State Contract	\$80,000
Pepsi Bottling Group	CMLF fountain and bottled Pepsi products	Proprietary	\$90,000
Randive, Inc.	Diving/Power Cleaning Services for Underwater Hulls/Ecospeed Paint System on CMLF Vessels	Proprietary	\$80,000
Riggins Fuel	Unleaded Gasoline	State Contract	\$150,000
Sea Safety Services	Annual maintenance for the Inflatable Buoyant Apparatus (IBA) on the CMLF Vessels	Proprietary	\$30,000
South Jersey Gas Co.	Heat and Cooking utilities	Utility	\$150,000
Spondulinx	Annual Maintenance, Support and Enhancements for the existing Video Surveillance System	State Contract	\$100,000
State of Delaware	Unemployment Taxes	Government	\$60,000
State of New Jersey	Unemployment Taxes	Government	\$55,000
The Hartford	Long Term Disability Insurance	Benefits	\$85,000
Township of Lower MUA	Water and Sewer Services	Utility	\$60,000
Tyler Technology	Annual Maintenance and Support for the existing Authority Financial and Human Resources ERP System	Proprietary	\$80,000
UNUM	Life Insurance	Benefits	\$516,000
Verizon	Wide Area Data Network, Local, Regional, Long Distance and Toll Free Services	State Contract	\$250,000
Verizon Wireless	Cellular telephone services and equipment	State Contract	\$100,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 12-01 was made by Commissioner Smith, seconded by Commissioner Murphy, and approved by a roll call vote of 10-0.

Resolution 12-01 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period, January 1, 2012 through December 31, 2012.

Committee: Budget & Finance

Committee and Board Date: January 17, 2012

Purpose of Resolution:

Authorizes the expenditure of \$25,000 or greater with the identified vendors for the calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for Determination categories:

Benefits:

The Authority has contracted with the medical benefit providers that provide the most economical solutions for Authority requirements.

Government:

Government items are payments that the Authority is required to make to another governmental agency.

Proprietary:

Proprietary items are purchases necessary to support and maintain existing Authority systems and equipment that are only available from one source. Resolution 98-31 (paragraph 2, subsection f) provides that “ [a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only 1 source for the required contract”.

Sole Source:

Sole source items are goods and services that the Authority requires that cannot be provided by another source. Resolution 98-31 (paragraph 2, subsection f) provides that “ [a] contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only 1 source for the required contract”.

State Contracts:

Resolution 98-31, as amended by Resolution 11-36 (paragraph 2, subsection a) provides that “[t]his [competitive bidding] provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.

Utilities:

Authority purchases of utilities are exempt from the public advertising thresholds of Resolution 98-31 (paragraph 2, subsection a).

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Commissioner Van Sant read Resolution 12-02 on behalf of the Board.

RESOLUTION 12 - 02 - RECOGNIZES THE SIGNIFICANCE AND OUTSTANDING CONTRIBUTIONS OF LEWIS B. FINCH, JR. TO GROWTH OF MILLVILLE AIRPORT AND DESIGNATES THE MILLVILLE AIRPORT ADMINISTRATION BUILDING IN HIS HONOR

WHEREAS, Lewis B. Finch, Jr., a veteran of World War II and lifelong resident of Millville, served as the manager of the Millville Airport for the City of Millville; and

WHEREAS, on October 20, 1999, the Delaware River and Bay Authority entered into an agreement with the City of Millville to manage and operate the Millville Airport; and

WHEREAS, as a result of his perseverance, dedication, and diligence on behalf of Millville Airport, Mr. Finch took a small, fledgling airport under his wing and helped it grow; and

WHEREAS, Mr. Finch willingly supplied his talents and energy to obtain millions of dollars in federal funding to upgrade the runway, taxiway, and lighting infrastructure at Millville; and

WHEREAS, Mr. Finch was an active member of the New Jersey Airport Advisory Committee and the recipient of the New Jersey Aviation Hall of Fame award for his accomplishments at Millville Airport; and

WHEREAS, Mr. Finch was publicly honored for outstanding service to the aviation community and economic future of Southern New Jersey by Federal Aviation Administration regional administrator Arlene Feldman; and

WHEREAS, Mr. Finch understood the advantages and vision of the partnership between the City of Millville and the Delaware River and Bay Authority concerning the management and operation of Millville Airport and he worked tirelessly behind the scenes on the federal, state, and local level to make it happen; and

WHEREAS, because of his renown love and passion for Millville Airport, Mr. Finch is affectionately referred to as “the father of Millville Airport.”

NOW, THEREFORE, BE IT RESOLVED that the Delaware River and Bay Authority does hereby recognize the outstanding contributions of Lewis B. Finch, Jr. to the development and growth of the Millville Airport and does hereby posthumously record the Delaware River and Bay Authority Commissioners’ sincere appreciation of the invaluable services rendered by Mr. Finch with the presentation of this Resolution, adopted today, January 17, 2012.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Delaware River and Bay Authority Commission does hereby designate the Millville Airport Administration Building as “The Lewis B. Finch, Jr. Administration Building at Millville Airport.”

A motion to approve Resolution 12-02 was made by Commissioner Smith, seconded by

Commissioner Murphy, and approved by a roll call vote of 10-0.

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10488. COMMISSIONERS PUBLIC FORUM

Chairperson Lowe called for comments from the public and the Commissioners.

There were no public comments.

Commissioner Lathem stated that he received positive feedback regarding the diversity program Gregg Chambers conducted throughout the Authority. He also thanked Gerry DiNicola Owens for moving the Authority upward on technology issues and the Community Initiatives Committee for supporting community needs. He said the CIC works hard at what they do and wanted to thank all the employees for their support of the programs.

Commissioner Van Sant thanked the Commissioners for their support of Resolution 12-02 renaming the Millville Airport Administration building after the late Lewis B. Finch, Jr.

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There being no further business, a motion to adjourn was made by Commissioner Downes, seconded by Commissioner Green and unanimously carried.

The meeting was adjourned at 11:43 a.m.

Respectfully submitted,

THE DELAWARE RIVER AND BAY AUTHORITY

Frank W. Minor
Assistant Secretary