

**RESOLUTION 20-27 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2020 THROUGH
DECEMBER 31, 2020**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/20 THROUGH 12/31/20

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
John Hiott Refrigeration & Air Conditioning, Inc.	Duct Work at DMB Woodworking Shop	Quotes	\$27,000
Johnson Controls, Inc.	Replacement HVAC Units at CAT, ILG, MIV, 33N and Cape May Terminal	Quotes	\$123,000
Modern Controls, Inc.	Replacement HVAC Units at Lewes Terminal	Quotes	\$25,000
Peach Country Tractor, Inc.	Slope Mower	Quotes	\$37,000
Pedroni Fuel Co.	Unleaded Gasoline for CMLF Vehicles and Equipment	State Contract	\$27,000
Premium Power Services, LLC	Electrical Testing Services	Quotes	\$48,000
Veolia North America	Hazardous Waste Management	Committee Waiver	\$31,000
Y-pers, Inc.	Face Masks, Nitrile Gloves, Safety Supplies	Quotes	\$25,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 20-27 - Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2020 through December 31, 2020.

Committee: Budget & Finance

Committee and Board Date: October 20, 2020

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2020 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchase(s):

John Hiott Refrigeration & Air Conditioning, Inc.: Duct Work at DMB Woodworking Shop

The Authority intends to hire a contractor to perform duct work in the new Woodworking Shop located beneath the Delaware Memorial Bridge. Quotes to perform the work were received from three (3) contractors and John Hiott Refrigeration & Air Conditioning submitted the lowest quote.

Johnson Controls, Inc.: Replacement HVAC Units at CAT, ILG, MIV, 33N and Cape May Terminal

The Authority has planned capital construction projects at Dover Civil Air Terminal, New Castle Airport, Millville Airport, Delaware Airpark and the Cape May Terminal to replace the HVAC cooling units containing R-22, a chemical refrigerant which is being phased out of use by the EPA. For each individual project, the Authority received quotes to supply the replacement equipment from three (3) York HVAC equipment distributors. Johnson Controls, Inc. submitted the lowest quote to supply the specified equipment to the Authority for each location (CAT \$16K, ILG \$21K, MIV \$45K, 33N \$27K, CMT \$14K).

Modern Controls, Inc.: Replacement HVAC Units at Lewes Terminal

The Authority has a planned capital construction project at the Lewes Terminal to replace the HVAC cooling units containing R-22, a chemical refrigerant which is being phased out of use by the EPA. Quotes to supply the replacement equipment were received from three (3) York HVAC equipment distributors. Modern Controls, Inc. submitted the lowest quote to supply the specified equipment to the Authority.

Peach Country Tractor, Inc.: Slope Mower

As part of its 2020 DMB Capital Equipment Program, the Authority will be purchasing a Spider 2SGS remote-controlled slope mower. This specialized turf management machine is designed to more safely allow Authority personnel to perform their work. Quotes for the equipment were requested and received from the three (3) local companies that distribute the equipment. Peach Country Tractor, Inc. submitted the lowest quote to supply the specified equipment to the Authority.

Pedroni Fuel Co.: Unleaded Gasoline for CMLF Vehicles and Equipment

The Authority stores and dispenses unleaded gasoline at the Cape May-Lewes Ferry Terminals for use in Authority-owned vehicles and equipment. Pedroni Fuel Co. supplies the Authority with unleaded gasoline at prices matching their current state contract (T0083 Unleaded Automotive Gasoline).

Premium Power Services, LLC: Electrical Testing Services

The Authority intends to hire a NETA-accredited contractor to complete three electrical testing and inspection programs. The scope of work includes medium voltage testing and inspection at the Delaware Memorial Bridge facilities, transformer oil sampling Authority-wide, and cable testing and inspection at the DMB and Ferry Terminals. Quotes for the work were requested from five (5) electrical testing contractors and received from two (2). Premium Power Services, LLC submitted the lowest total quote to complete the work as specified by the Authority.

Veolia North America: Hazardous Waste Management

The responsibility of properly handling regulated waste and hazardous materials falls upon on the generator (the Authority). The Authority has contracted Veolia to safely manage the treatment, recycling and disposal of the Authority's regulated waste, which includes electronics, computers, lighting, flammables, spill debris, chemicals and other industrial products. The Authority experienced additional scope of services this year and was unable to secure quotes as required when purchasing non-professional services of this type per Resolution 98-31. The Authority therefore requests a Committee Waiver for this vendor/purchase.

Y-pers, Inc.: Face Masks, Nitrile Gloves, Safety Supplies

The Authority intends to purchase additional safety supplies including nitrile gloves, CDC-approved N95 Particulate Respirator Masks, and single-use Procedural Masks which aid in filtering out dust, smoke, pollen and bacteria and to help prevent the spreading of airborne germs caused by coughing, sneezing and talking. Quotes to supply the personal protective equipment were received from three (3) local safety and janitorial equipment distributors. Y-pers submitted the lowest quote to supply the specified materials to the Authority. It is unknown if the total expenditure with this vendor will exceed the \$25,000 threshold in 2020, however, due to the critical nature of the supplies, the Authority is being proactive in requesting approval to do so as required by Resolution 01-84.

Classification Definition(s):

Committee Waiver. The Budget and Finance Committee, in consideration of the overall procurement process, may increase or waive the thresholds established in paragraphs 1 and 2 of Resolution 98-31 for the following reasons: operational needs and issues, a need for uniformity and continuity in materiel and services required by the Authority, and unique or special needs of the Authority including, but not limited to, the desirability of owner furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation (DRBA Resolution 98-31 Part 3)

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. “Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...” (DRBA Resolution 98-31 Part 4).

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. “Any contract for the purchase of materiel and supplies and nonprofessional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.” (DRBA Resolution 11-36 Part 2.a.).