

CASUAL BAR BACK

Location: Lewes, DE

Hourly Rate: \$6.50 (plus gratuities from percentage of sales)

Opening Date: February 15, 2019 Closing Date: Until Filled

I. POSITION SUMMARY

The Bar Back is responsible for cleaning the bar, preparing garnishes, ensuring the bar is well stocked with napkins, straws, glassware, garnishes, and all other necessities, and taking on other duties to support the Bartender and ensure that the bar operates smoothly. The Bar Back should be knowledgeable about menu items, attentive, and focused on providing the best possible service in a fast-paced environment to assist in delivering food and beverages to our customers at On The Rocks. All employees in this position are responsible for the cleanliness of the food service area and must wear the designated uniform. Employees must be familiar with, and comply with, safe food handling practices with regard to employee health and cleanliness, appropriate clothing and overall food protection. This casual position is part-time with no guaranteed minimum number of hours, nor are there any guaranteed assignments.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES

- Ensuring bar is well-stocked with ice, liquor, wine, and beer
- Assisting with opening and closing duties, such as restocking the bar with garnishes, straws, and napkins, ensuring that Bartenders have clean towels, glassware, etc.
- Checking taps and appliances to confirm that they are working properly or changing out kegs, if needed.
- Keeping the bar clean by wiping down surfaces, sweeping and mopping, removing soiled glassware, scrubbing coolers and storage areas, and emptying trash receptacles.
- Learning about menu items and memorizing cocktail recipes.
- Speaking to customers and answering questions.
- Maintain records and report levels of usage to assist in reordering process and ensuring that delivered items are stored properly.
- Greet customers in a friendly and accommodating manner making a great first impression
- Make recommendations or share additional information upon request
- Maintains a clean and sanitary service area and assist others as directed by supervisor
- Responsible for following established safety practices while performing duties to protect self, co-workers, and the public from injury and/or illness, while properly and safely using, and caring for, DRBA equipment and facilities
- Performs other related duties, as assigned, by the Supervisors
- Provides the highest level of customer service and professionalism to all internal and external customers

III. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of safe food handling practices for foodservice, knowledge of safe work practices, including correct, appropriate and safe operation of service equipment and utensils
- Ability to effectively communicate with guests, co-workers and supervisors
- Must be able to lift up to 50lbs without restrictions, occasional stopping, crouching, bending, kneeling, twisting and/or full limb extension; up to 100% of working day will be spent standing and/or walking
- Use of cleaning chemicals
- May require working in temperature conditions exceeding 90°F; occasional exposure to below-freezing temperatures (walk-in freezer)
- Ability to provide superior customer service to everyone by responding in a courteous and efficient manner

IV. TYPICAL WORK ENVIRONMENTS

- Commercial Foodservice Operation / Bar Stations

V. LICENSES, REGISTRATIONS AND/OR CERTIFICATES

- ABC required for Lewes; TIPS recommended for New Jersey

VI. REQUIRED EDUCATION AND EXPERIENCE

- Must be at least **19** years old in Lewes
- High school diploma or equivalent or equivalent related experience
- Previous experience is preferred

VII. ADDITIONAL REQUIREMENTS

- Applicants will be subject to a background check and drug-test
- Delaware River and Bay Authority requires all employees to have direct deposit with a financial institution or enroll in the payroll card program to receive their bi-weekly pay
- Required to comply with established dress and jewelry code while on duty
- Must be available to work irregular hours and adapt to variable workloads and tempos

If you are interested in applying for this position please complete the on-line application at www.drba.net. In addition, you also have the option of attaching a resume to the completed application.