

**11248. RESOLUTION 17-22 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2017 THROUGH
DECEMBER 31, 2017**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/17 THROUGH 12/31/17

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Daktronics, Inc.	Variable Message System Boards at CMLF Terminal Entrances	Pending B&F Approval	\$150,000
Elliott Bay Design Group	Propulsion Design Study for CMLF Vessels	Professional Services	\$50,000
Hertrich Fleet Services, Inc.	Replacement Small Dump Truck	State Contract	\$99,000
IBS Direct	CMLF Schedule Printing and Distribution	Quotes	\$28,000
Nat Alexander Company	Replacement Firefighting Equipment for CMLF	State Contract	\$72,000
Overhead Door Co. of Northern Delaware	Five (5) Replacement Doors for DMB Maintenance Buildings	Quotes	\$26,000
Temporary Heating Technologies	Remote Controlled Slope Mower	Quotes	\$45,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 17-22 was made by Commissioner Bennett, seconded by Commissioner Smith, and approved by a roll call vote of 8-0.

Resolution 17-22 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2017 through December 31, 2017.

Committee: Budget & Finance

Committee and Board Date: April 18, 2017

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2017 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Daktronics, Inc.: Variable Message System Boards at CMLF Terminal Entrances

The Authority plans to purchase and to owner-furnish VMS Boards manufactured by Daktronics; the graphics and installation of which will be part of a competitively-bid project to add VMS Boards to the entrance booths at the CMLF Terminal. Specific reasons for the decision to owner-furnish the VMS Boards, rather than to allow a contractor to provide an alternative VMS include the following:

-) Uniformity and Continuity: Daktronics VMS Boards are currently installed at the Delaware Memorial Bridge and approaches;
-) Cost: Daktronics VMS boards utilize application software (Vanguard), that is already owned by the Authority; and
-) Operational Needs: Authority personnel are familiar with Vanguard application software and have experience trouble-shooting Daktronics hardware.

Elliott Bay Design Group: Propulsion Design Study for CMLF Vessels

The Authority plans to hire Elliott Bay Design Group to complete an overall propulsion design review study for the repowering of two vessels, the M/V Cape

Henlopen and the M/V New Jersey. The consultant will be asked to review the components that were selected for the M/V Delaware and alter them as necessary in order to optimize performance for the other two vessels in the fleet. Deliverables for this project will include confirmation that the engine components and general parameters elected by the Authority will conform to our criteria and a set of performance specifications that we can provide to the engine vendor as a part of a purchase contract.

Hertrich Fleet Services, Inc.: Replacement Small Dump Truck

The Authority is replacing one 2003 Ford F-550 dump truck with 33,600 miles that has exceeded its useful life and meets the vehicle replacement criteria in place for the Authority. The truck will be replaced with an F-550 chassis with a dump body and hydraulics. The pricing at which the Authority will purchase the vehicle is pursuant to the firm's state contract to supply trucks and vans (GSS16560). The retired vehicle will be sold at public auction.

IBS Direct: CMLF Schedule Printing and Distribution

The Cape May-Lewes Ferry annually selects a vendor to print and distribute the April 1 – October 31, 2017 Ferry schedule. Bids were solicited from three (3) vendors for the printing and delivery of 650,000 schedules. IBS Direct, who was the low bidder, had been previously selected to print the CMLF Pirate Pete Coloring Books, causing total annual expenditures with the vendor to exceed the threshold.

Nat Alexander Company: Replacement Firefighting Equipment for CMLF

The firefighting equipment at the CMLF has exceeded its useful life and requires replacement. The replacement equipment will include various equipment and gear purchased from Nat Alexander Company at their state contract rate (A80946, A80948 and A80961) for Fire Protection Equipment and Supplies.

Overhead Door Co. of Northern Delaware: Five (5) Replacement Doors for DMB Maintenance Buildings

The Authority will be hiring a contractor to furnish and install five (5) replacement steel overhead doors, including power operators and all hardware, at the Delaware Memorial Bridge Maintenance facilities. Quotes to supply and install the new doors were solicited and received from three (3) door contractors, with Overhead Door Co. of Northern Delaware submitting the lowest quote meeting the Authority's specifications.

Temporary Heating Technologies: Remote Controlled Slope Mower

The Authority will be acquiring one radio-controlled slope mower for use on Authority grounds. The concept of this equipment technology is to enable personnel to more safely mow on the steep banks in areas such as the Delaware Memorial

Bridge interchanges. Quotes for the mower were solicited and received from three (3) equipment suppliers, with Temporary Heating Technologies submitting the lowest quote for the specified unit.

Classification Definitions:

Pending B&F Approval. In accordance with Resolution 98-31, Part 3: “The Budget and Finance Committee, in consideration of the overall procurement process, operational needs and issues, the need for uniformity and continuity in materiel and services required by the Authority, the unique and special needs of the Authority including, but not limited to, the desirability of owner-furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation, may increase or waive the thresholds established in paragraphs 1 and 2 of this Resolution, and shall report their action at the next meeting of the Commissioners.”

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services...which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.)