

**11317. RESOLUTION 17-46 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
PROJECTED VENDORS TO BE PAID OVER \$25,000  
OPERATION EXPENDITURES  
FOR THE PERIOD 1/1/17 THROUGH 12/31/17

<b>VENDOR</b>	<b>PURCHASE DESCRIPTION</b>	<b>CLASSIFICATION</b>	<b>ESTIMATED \$</b>
The Glosten Associates, Inc.	Peer Review of Propulsion Design Study for M/V Cape Henlopen and M/V New Jersey Repower	Professional Services	\$30,000
Kratos Public Safety & Security Solutions, Inc.	Security Enhancements for ILG Hangars	Proprietary	\$127,000
Laury Heating Company	Heater Install at MIV Hanger	Quotes	\$27,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 17-46 was made by Commissioner Bennett, seconded by Commissioner Wilson and approved by a roll call vote of 9-0.

## Resolution 17-46 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2017 through December 31, 2017.

Committee: Budget & Finance

Committee and Board Date: October 17, 2017

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2017 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

The Glosten Associates, Inc.: Peer Review of Propulsion Design Study for M/V Cape Henlopen and M/V New Jersey Repower

Before proceeding with the final propulsion design and engineering for either repower project, the Authority has contracted Glosten to conduct a peer review of the Propulsion Design Review Study provided by the Authority's marine architects/engineers. This will serve to verify the new propulsion parameters of each vessel. Should the peer review yield satisfactory results, the Authority will allow its marine architect/engineer to proceed with design. If adjustments to the design parameters are needed, those adjustments will be made before moving forward to the next phase of design.

Kratos Public Safety & Security Solutions, Inc.: Security Enhancements for ILG Hangars

The Authority's Electronic Division plans to begin a multi-year project to provide and install Lenel security systems at ten (10) New Castle Airport hangars. The Authority uses Lenel-branded equipment for all integrated security and access control systems. Kratos is the Lenel distributor for our region, hence the proprietary designation. Internal employees plan to perform some of the installation work in-house, dependent on availability. The estimated expenditure amount is the sum of

expenditures already made with the vendor (2017 Lenel Security service agreement), plus the estimated cost to complete security enhancements at two hangars in 2017. An additional resolution to approve the purchases necessary to complete the remaining hangars will be presented in 2018.

Laury Heating Company: Heater Install at MIV Hanger

The Authority will be hiring a contractor to furnish and install two new Reznor heating units at the 1601 Malone Street Hanger at Millville Airport. The work includes the provision and installation of all natural gas piping, vent and drain piping, electrical power wiring, thermostats and testing, with a full warranty on all parts and labor. Quotes were received from three contractors. Laury Heating Co. submitted the lowest bid and will be hired to perform the work.

**Classification Definitions: Professional Services.** A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

**Proprietary.** A purchase necessary to support or maintain existing Authority equipment for which a vendor has the right to prohibit an equivalent product from being supplied. Similar products or services may be available, however the Authority must purchase from the original equipment manufacturer or service provider to uphold a contract, warranty, etc. A proprietary specification typically restricts the acceptable product or service to one manufacturer or vendor; although the product or service may be available from more than one distributor.

**Quotes.** A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).