

MINUTES OF MEETING

THE DELAWARE RIVER AND BAY AUTHORITY

October 21, 2003

Commissioners from Delaware

Commissioners from New Jersey

PRESENT

F. Michael Parkowski, Chairman  
Thomas J. Cooper  
Verna W. Hensley  
William F. Lowe, III  
Gary B. Patterson

Warren S. Wallace, Vice Chairman  
Edward W. Dorn  
Maureen T. Koebig  
Robert Y. McWilliams  
Charles E. Pessagno

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The meeting convened at 11:10 a.m. with Chairman Parkowski presiding.

Chief Financial Officer, Brad Hopkins, opened the meeting with the Pledge of Allegiance, and a prayer given by Commissioner Dorn .

The Chairman of the Authority called the meeting to order. The Secretary announced that a notice of the meeting had been distributed to the offices of the Governor of New Jersey and the Governor of Delaware, to appropriate staff members and consultants, to the press in both States and to any other individuals who had indicated an interest in receiving a copy of the meeting notice.

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8934. APPROVAL OF MINUTES: On motion by Commissioner McWilliams, seconded by Commissioner Lowe, the minutes of the September 16, 2003 meeting were approved by a voice vote of 10-0.

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8935. EXECUTIVE DIRECTOR’S REPORT: The Executive Director presented the following highlights which occurred within the Authority during the month of September:

HURRICANE ISABEL

Hurricane “Isabel” was a category 5 storm that was projected to strike land on September 18, 2003 between North Carolina and New England, placing Delaware and New Jersey in the possible path. Staff began planning for the event on Monday, September 16. Operational, administrative and logistical plans were prepared and implemented, including a new Delaware Memorial Bridge Closure Policy. Authority-wide operations were directed by senior staff from an Emergency Operations Center established in the Julia Building, New Castle. The Delaware Memorial Bridge remained open to traffic throughout the hurricane period. CMLF operations were suspended Wednesday afternoon, September 17 until Saturday morning, September 20.

On Wednesday, September 17, the Governor of the State of Delaware declared a state of emergency for Thursday, September 18, beginning at 7:00 a.m. and lasted throughout the duration of the storm. New Jersey declared a state of emergency on Thursday, September 18 at 4:00 p.m., which concluded late Friday afternoon. There were no accidents or personal injuries reported during the storm which produced sustained winds of 40 miles per hour with gusts exceeding 50 mph. Minor storm-related damage at Authority facilities was assessed and repaired by Authority personnel.

Executive Director Johnson noted the constant communication with key staff people and thanked everyone for helping to get through the hurricane.

AIRPORTS

The NASCAR race at Dover was held on September 21, 2003. Airports’ personnel supported aircraft arrivals and departures of race teams and fans at the Dover Civil Air Terminal and Delaware Airpark. Eighty-four (84) NASCAR-associated aircraft utilized the Dover Civil Air Terminal over a three-day period, September 19 - 21.

At Cape May County Airport, an aviation fuel spill of approximately 200 gallons occurred in mid-September at the above ground fuel farm. Staff made appropriate notifications to environmental agencies and contracted EnServ, Inc. to remediate the spill site. The ensuing incident investigation attributed the cause of the spill to vandalism and increased security measures were instituted to avoid recurrence. Final environmental clean-up of the spill site will be completed in October.

At the New Castle Airport, the Delaware Air Guard began the construction work on their ramp. This project is expected to continue for up to a year and is not expected to impact airport operations.

CAPE MAY-LEWES FERRY

In comparison to 2002, vehicle traffic was down 20.6% for September; total vehicle traffic year-to-date is off 9.6% from 2002. Passenger traffic was down 23.8% in September; total passenger traffic year-to-date is off 11.7% from 2002.

Customer service improvements were identified for the “Non-Transferable Discount Book of 6 Tickets” program in September. Changes include: allowing two customer names on each ticket; creation of commercial accounts; streamlined reorder processing; and real-time production and delivery of Discount Books to customers at the Terminal counters in Cape May and Lewes. Implementation of these changes did take place during October 2003.

On September 13, the World Team Sports group traveled on the ferry with 1,200 bicyclists and 60 support vehicles en route from New York City to Washington, DC, in commemoration of the “9-11” tragedy.

On Friday September 26, Captain Tom Lippincott and Pilot Stan Hansen were instrumental in saving two people from their sinking vessel. They spotted the vessel and advised the two people what to do. Meanwhile, they contacted the US Coast Guard and the Pilot tower in Lewes. Our vessel and crew remained on the scene until the two were rescued. Mr. Johnson sent handwritten letters to Captain Lippincott and Pilot Hansen for their assistance.

DELAWARE MEMORIAL BRIDGE

Total traffic during September declined by 2.5% and year-to-date traffic reflects a 0.5% decline (72,000 vehicles) vs. the same period in 2002. The majority of the decline in September occurred during the period of Hurricane Isabel (September 18-19). Class 5 commercial traffic for September increased by approximately 2.6% vs. September 2002; however, the total number of five-axle trucks for the year trails the 2002 total by 0.2% (approximately 3000 vehicles). Class 5 traffic represents 70% of all the commercial traffic on the Bridge. E-ZPass traffic accounted for 44.6% of the total traffic during September and represents 43.1% for the year. This is a significant increase over the 40.6% total reported for 2002. Weekday E-Zpass traffic routinely exceeds 50% of the total traffic and 70% during the morning rush hour.

The WWII veterans of the 2<sup>nd</sup> and 4<sup>th</sup> Naval Beach Landing Battalions conducted a memorial service at the Veterans Memorial Park on September 6<sup>th</sup>. The next service at the park will be hosted by the Delaware Commission of Veterans Affairs on Veterans Day, November 11<sup>th</sup>.

HUMAN RESOURCES

The Early Retirement Option (ERO) final revocation period ended in August. A total of sixty-five (65) employees retired from the Authority between January 01, 2003 and September 30, 2003.

Personnel Status

	<u>Authorized Positions</u>	<u>Filled Positions</u>
Permanent Full-Time:	522	444
Permanent Part-Time:	32	27
Total Permanent:	554	471

POLICE

Summary of Police activities:

<u>Enforcement/Activity</u>	<u>Sept 2002</u>	<u>Sept 2003</u>
Traffic Summons	394	529
Criminal Arrests	23	58
Traffic Accidents	26	28
Traffic Reprimands	507	886

<u>Aid to Motorists</u>	<u>Sept 2002</u>	<u>Sept 2003</u>
Disabled Vehicles	184	181
Public Assists	63	76
Medical Assists	7	5
Acrophobiacs	18	42

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8936. COMMITTEE REPORTS - BUDGET & FINANCE:

Commissioner Patterson presented the following minutes of the Budget & Finance Committee meeting held on October 7, 2003.

- I Committee Chair Patterson welcomed the Budget & Finance Committee and opened the meeting at approximately 9:05 a.m. The Chief Financial Officer reported that the public meeting of the Budget & Finance Committee had been duly advertised in accordance with the Authority's Freedom of Information Regulations and read the statement of notice.
- II The Committee Chair reviewed the Community Contribution requests for the month of October. After review of the requested contributions, the Committee approved requests from Delaware totaling \$9,000 and requests from New Jersey totaling \$19,560, for a grand total of \$28,560. The Committee Chair moved that the approved Community Contributions be forwarded for full Board consideration.
- III The Chief Financial Officer reviewed the projected 2004-2008 Revenues. It was reported in September's Budget & Finance Committee that the Authority's Revenue projections provided by the Authority's independent traffic consultant, Vollmer Associates LLP, reflected higher projections than actual figures. The CFO was authorized to develop more accurate revenue figures for the 2004-2008 Revenue Forecast and the Authority's Financial Model now reflects the more accurate projections. The Financial Model uses the following assumptions.
  - Bridge Toll increase in 2006
  - Reflects \$25 million per year for Capital Expenditures
  - Reflects \$10 million per year for various Economic Development projects
  - General Fund balance of a minimum of \$30 million

The revenue projections reflected in the Financial Model will be used in development of the FY 2004 Operating Budget.

The CFO also reported that the proposed 2006 Toll Increase would support the planned Major Capital Expenditures at the Delaware Memorial Bridge and Cape May - Lewes Ferry.

- IV The CFO reviewed the Potential Major Increases for FY 2004. It was reported that, due to the Authority's Early Retirement Option, the Authority has the opportunity to reduce the operating budget growth rate from 5% to 3% for FY 2004. With the reduction of 77 positions (either existing or through the ERO), the replacement of 35 positions and the wages associated with those positions, the total reduction in wages would be 6.1%, which would hold the budget at a 3% growth, including the major increases.

The CFO reported that the Budget & Finance Committee will meet two more times to consider the FY 2004 Budget before full Board consideration at the November Authority meeting.

- V The Committee Chair requested a discussion regarding the possible Copyright of the Delaware Memorial Bridge and Cape May Lewes Ferry logos for potential marketing purposes. Also

discussed was the potential for enforcement of any copyright infringements. After discussion, the Committee concurred with the Chair's recommendation for staff to explore the possibility of registering the images and logos of the Authority.

There being no further business, the Budget and Finance Committee Meeting was adjourned at 10:16 a.m.

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8937 COMMITTEE REPORT - PROJECTS: Commissioner Koebig presented the following minutes of the Projects Committee meeting held on October 6, 2003.

I The Projects Committee meeting convened at approximately 2:30 p.m.. The Director of Engineering provided attendees with an information package consisting primarily of an agenda, two bid tabs, project-related information and the monthly contractor payment chart.

II Bid Openings/Award Actions:

- Drydocking and Repairs, MV New Jersey (CMLF-03-06): The public bid opening for the annual dry-docking and repairs of the MV New Jersey was held October 1<sup>st</sup>. This project entails routine maintenance and repairs in accordance with US Coast Guard regulations. Two bids were received from qualified contractors. Commissioners Patterson and Lowe asked questions regarding dry-docking schedule and bonding requirements. Once discussion was complete, the Director of Engineering recommended that the award be made to the lowest responsive bidder who has done good work on our vessels in the past. The Projects Committee supports the initiative and directed that a contract award recommendation be presented at the October Commission meeting.
- Supply of 100 LL Aviation Fuel, 2003-2006, Delaware Airpark (DAP-03-02): John Jones reported that one bid was submitted at the September 25<sup>th</sup> public bid opening. This contract entails the delivery of aviation fuel to Delaware Airpark for a 3-year period. The Director of Engineering recommended that the award be made to Kent Oil Company who has done a good job providing fuel to the Authority in the past. The Projects Committee supports the initiative and directed that a contract award recommendation be presented at the October Commission meeting.

III Miscellaneous On-going Actions:

- Delaware Approach Roads: Work is approximately 75% complete and continues primarily with ramp reconstruction and US 13 Northbound and Southbound modifications. John Jones reported that the original contract completion date has slipped primarily due to weather conditions and contractor issues; however, the contractor has committed to complete the project as soon as possible, which will likely be in December. John Jones also reported that he recently attended the Manor Park (residential community adjacent to the I-295 improvement project) Civic Association meeting, at the request of Delaware Senator McBride. Senator McBride asked that an overall project update be provided and that the Authority address a few comments he had received regarding our new high mast highway lighting. John Jones reported that 2 or 3 residents commented that the lighting was providing better security in the neighborhood. Two residents asked if we would explore options to cut down on glare. John Jones reported that he agreed to explore options on cutting down glare with an eye towards maintaining safety of the traveling public.
- Annual DMB Deck Resurfacing: This work started mid-September and will involve weekly lane closures on the DMB for the next eight weeks. The intent is to have all DMB lanes open for weekend and holiday traffic throughout this period. The nature of these lane closures is that the lanes will be closed continuously beginning late Sunday night (after 10:00 p.m.) and lasting through Friday afternoon (open at 3:30 p.m). Some delays are expected from time to time.
- Riverfront Restaurant: John Jones reported that construction of the tenant "fit-out" portion of the project is nearing completion. The installation of furniture and equipment will begin in mid-October. The tenant desires to conduct a soft opening of the facility the end of October.
- Carney's Point Office Building, Tenant Fit-Out: On September 12<sup>th</sup>, work activities

were complete and a certificate of occupancy obtained from Carney's Point Township regarding the tenant fit-out of approximately 5300 square foot of office and administrative space for the building's first tenant--North American Energy Services (NAES). The tenant began operations in their new facility September 15<sup>th</sup>, as planned.

- Wind Damage Repair (Millville Airport) Update: John Jones provided an update on buildings damaged by wind at Millville Airport. He reported that the General Polygon Building sustained roof damage from Hurricane Isabel high winds and that repairs would likely be in excess of \$25,000. Once bids are received for the work, a recommendation will be made to the Board. John Jones and Don Rainear also indicated that discussions were being held with the tenant of Hangar #271 (another wind damaged building) and that the tenant is willing to entertain paying more rent for a new replacement structure. An analysis and estimate will be done and findings presented at the next projects Committee meeting.
- Cape May Airport Fuel Farm: John Jones briefed the Committee regarding the existing fuel farm at Cape May Airport. The existing system is at the end of its useful life and the current contract fuel supplier has put the Authority on notice that improvements must be made or the possibility exists that they may terminate fuel delivery beginning December 31<sup>st</sup>. John Jones made the recommendation that the Authority push forward on replacing the existing fuel system with a new system as soon as possible. The new system would be designed by the Authority's Cape May Airport General Engineering Consultant © & S Engineers). A contract modification would than be issued to Stanker and Galetto who is currently under contract with the Authority to manage and complete the work. The estimated cost of this work (minus professional service fees) is \$200,000. The Projects Committee concurred with the recommendation and supports the initiative.
- Capital Improvement Program (CIP): John Jones informed the Committee that the five year CIP was currently being staffed and that a CIP presentation would be made at the November Projects Committee meeting.

IV Contractor Payment Review (thru September): The Director of Engineering provided the Committee with a September summation of payments that will be paid towards active construction contracts in October.

V There being no further business for the Projects Committee, the public meeting was adjourned at approximately 3:30 p.m..

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COMMITTEE REPORT – ECONOMIC DEVELOPMENT:

Commissioner Hensley presented the following minutes of the Economic Development Committee meeting held on October 6, 2003.

- I Committee Chair Hensley welcomed the Economic Development Committee and opened the meeting at approximately 4:00 p.m. The Deputy Executive Director reported that the public meeting of the Economic Development Committee had been duly advertised in accordance with the Authority's Freedom of Information Regulations and read the statement of notice.
- II At the request of the Committee Chair, the Deputy Director gave an update on Economic Development projects.

General Economic Development Projects:

South Jersey Technology Park at Rowan University: The Deputy Director reported that a non-profit foundation had been created by Rowan University for the purpose of developing a technology park. Initially, the Technology Park would begin with the design and construction of a 25,000 square foot building, sub-leased to both public and private entities. The foundation has submitted an application for \$5 million in assistance from the DRBA. Staff has been moving forward with the due diligence process and has met with officials to discuss potential DRBA involvement. The Foundation has completed some Master Planning, secured grants from the State of New Jersey and has obtained the backing of Rowan University. Although the New Jersey Legislature has not authorized the DRBA to participate in this project, the project has received the support of various legislators and local entities. Staff will continue to meet with officials and will report back to the Committee as necessary.

Chairperson Parkowski requested that staff provide more detailed information regarding the structure of the transaction.

Delaware Bay Bi-State Oyster Revitalization Initiative: The Deputy Director reported that preliminary discussions have taken place with the DRBA, Rutgers University, DNREC, and a consortium of agencies regarding the possibility of the DRBA facilitating grant applications on behalf of the Delaware Bay Bi-State Oyster Revitalization Initiative to obtain funding through the Army Corps of Engineers. The organization has requested \$50,000 in assistance from the DRBA which could be leveraged into approximately \$1 - 2 million. These funds would be used to create new oyster beds in the Delaware Bay. Staff will continue to update the Committee as necessary.

DEMA Building: Negotiations continue between the DRBA and Delaware National Guard regarding the possible lease of the DEMA Building, 12 Penn's Way, Corporate Commons. Since other parties have also expressed interest, staff will be meeting with officials from the State of Delaware to determine their support and further direction. Staff will update the Committee as necessary.

Multi-species Aquaculture Demonstration Facility Lease: Rutgers University entered into a Lease Agreement with DRBA for the purpose of constructing an aquaculture facility on 50 acres of DRBA lands adjacent to the Cape May Ferry terminal at \$50,000 a year. It recently made its first payment of \$25,701 on the Lease, indicating it received all necessary permits and will begin construction. Groundbreaking will commence within the month.

Glassboro Central Business District Redevelopment: The Deputy Director reported that this project does not fit the Authority's criteria for Economic Development assistance.

Delaware State University Project: The Deputy Director briefed the Committee on the project. Chairman Parkowski reported that DSU has found alternate funding sources and may not require DRBA funding. Staff will continue to update the Committee as necessary.

Salem Business Center: The Deputy Director reported marketing efforts continue with interested parties for the lease of approximately 25,000 square feet each or a total of 50,000 square feet. An open house is being scheduled.

Riverfront Restaurant: As reported in the Projects Committee meeting, the tenant fit-out is nearly complete with a "soft opening" of the restaurant at the end of October.

New Castle Airport Economic Development Projects:

The Deputy Director reported that negotiations continue with interested parties for hangar space at various locations at the New Castle Airport. As negotiations finalize, staff will update the Committee as necessary.

Dassault Lease Agreement: The Executive Director reported that negotiations are continuing with Dassault for space in 10 DRBA Way and the possibility of space in the Atlantic Building. Staff will update the Committee as necessary.

Easter Seals Expansion Program: Staff has met with officials from Easter Seals regarding the possibility of expanding their offices. It was reported that Easter Seals is currently considering different options to expanding at the New Castle Airport. Staff will update the Committee as necessary.

Cape May Airport Economic Development:

Staff reported that the Authority is working with the Consultant, the business community, and Lower Township to develop an updated Economic Development Plan to best utilize the Cape May Airport.

III There being no further business before the Committee, the meeting was adjourned at approximately 5:05 p.m.

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8939. COMMITTEE REPORT - AUDIT COMMITTEE: Commissioner McWilliams presented the following minutes of the Audit Committee meeting held on October 7, 2003.

I Committee Chair McWilliams welcomed the Audit Committee and opened the meeting at approximately 10:35 a.m. The Chief Financial Officer reported that the public meeting of the Audit Committee had been duly advertised in accordance with the Authority's Freedom of Information Regulations and read the statement of notice.

II Representatives from the Authority's outside, independent auditing firm, Bowman & Company, LLP presented the Committee with their Engagement Letter and gave a review of the scope of services and objectives for the Authority's annual audit for the year ending December 31, 2003. Mr. Ryan further informed the Committee that their audit would be conducted in accordance with Generally Accepted Accounting Procedures. Staff also reviewed the proposed schedule with the results of the 2003 audit to be presented to the Audit Committee at the April Committee meeting for full Board consideration at the May, 2004 Authority meeting.

It was further reported that FY 2003's Financial Statement will be GAAP compliant, which would enable the Authority to compare to other agencies.

On motion by Commissioner Koebig, seconded by Commissioner Lowe, the Committee approved the scope of work and authorized Bowman & Company, LLP to proceed with the FY 2003 Audit.

III The CFO presented the Internal Control Findings resulting from Bowman & Company's recommendations from last year's FY 2002 Audit. The Findings, Staff Assignment, Resolution, Status, and Completion dates were reviewed.

IV In accordance with the Authority's Travel and Business Expense Policy, the CFO presented the Committee with an Audit of the 2<sup>nd</sup> Quarter Travel & Business Expenses. All expense were proper, accurate, and within Policy guidelines; however, two areas that needed additional follow-up.

- Storage of Documentation
- Copies of Approved Travel Request Forms need to be attached to documentation

The Committee will report on the Audit findings to the full Board in the October meeting.

There being no further business, the meeting was adjourned at approximately 11:00 a.m.

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8940. DELAWARE RIVER AND BAY AUTHORITY - TRAFFIC AND REVENUE SUMMARY: The CFO presented a chart showing Actual versus Projected Revenues for the Delaware Memorial Bridge, the Cape May-Lewes Ferry, Airports, Three Forts Ferry Crossing, and Food Services.

Without objections, the chart was ordered filed with the permanent records of the Authority.

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8941. DELAWARE RIVER AND BAY AUTHORITY - STATEMENT OF INCOME AND EXPENSE: The CFO presented a chart showing a statement of income and expenses with comparisons to the same period last year.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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8942. DELAWARE RIVER AND BAY AUTHORITY - OPERATING EXPENSE BY DIVISION: The CFO presented a chart expenses by division for the quarter to date vs. the projected quarter and for year to date vs. total budget.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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8943. DELAWARE RIVER AND BAY AUTHORITY - CAPITAL IMPROVEMENT PROGRAM: The CFO presented a chart showing the capital budget for crossing and economic development projects and dollars committed to date for the projects. The chart also includes cash expenditures spent to date for the committed projects.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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8944. DELAWARE RIVER AND BAY AUTHORITY - CASH POSITION (MARKET VALUE) AS OF JANUARY 31, 2003: The CFO presented a chart indicating the cash fund balances for the entire Authority.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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8945 APPROVAL OF AWARD OF CONTRACT NO. DAP-03-02, SUPPLY OF 100LL AV GAS, 2003-2006 DELAWARE AIRPARK. The Director of Engineering reported that Kent Oil Co., LLC of Camden, Delaware, was the only bidder for the September 25, 2003 opening with a bid price of \$296,865.00. Since Kent Oil is a responsive bidder, the Director of Engineering and the Projects Committee recommend awarding the 3-year contract to Kent Oil.

On motion by Commissioner Wallace, and seconded by Commissioner Patterson, the recommendation of the Director of Engineering and the Projects Committee was unanimously approved by a roll call vote of 10-0.

8946. APPROVAL OF AWARD OF CONTRACT NO. CMLF-03-06, DRYDOCKING AND REPAIRS, M.V. NEW JERSEY. The Director of Engineering reported that two bids for Contract No. CMLF-03-06, Drydocking and Repairs, M.V. New Jersey were opened October 1, 2003. The low bid of \$483,959.00 was submitted by Norfolk Shiprepair and Drydock Company, Inc. The Director of Engineering and the Projects Committee recommend awarding the base bid to the low bidder noted above.

On motion by Commissioner Wallace, seconded by Commissioner Lowe, the recommendation of the Director of Engineering and the Projects Committee was unanimously approved by a roll call vote of 10-0.

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8947. THE EXECUTIVE DIRECTOR PRESENTED THE FOLLOWING RESOLUTIONS:

**RESOLUTION 03-40- AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1 THROUGH DECEMBER 31, 2003.**

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commission review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
PROJECTED VENDORS TO BE PAID OVER \$25,000  
OPERATION EXPENDITURES  
FOR THE PERIOD 1/1/03 THROUGH 12/31/03

VENDOR	SERVICE DESCRIPTION
Atlantic Machinery Inc.	Road Sweeper
Hay Group	HR Consulting
Hertz Equipment Rental Corp.	Man-Lift
Hooper Inc.	Batwing Mowers/Work Mules
Tiger Corp.	Tractor

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby authorizes expenditures to the above listed vendors for the described purposes and authorizes payment.

Resolution 03-40 was moved by Commissioner McWilliams, seconded by Commissioner Patterson and unanimously approved by a roll call vote of 10-0.

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**RESOLUTION 03-41 APPROVAL OF COMMUNITY CONTRIBUTION REQUESTS.**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state agency with public crossing facilities and assets in the State of New Jersey and Delaware; and

WHEREAS, the Delaware River and Bay Authority is a bi-state agency with public crossing facilities and assets in the State of New Jersey and Delaware; and

WHEREAS, the Authority has developed a Community Contributions Policy which outlines the purpose of the program and process for consideration of requests; and

WHEREAS, the policy requires full board approval for any Community Contribution request; and

WHEREAS; the Budget and Finance Committee met and approved Community Contribution requests for the month of October, 2003; and

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the following Community Contribution requests.

Community Contributions

New Jersey

Act out Theatre Incorporated	\$ 500
Bridgeton City Park Centennial Committee	\$ 10,000
Cape May County Chamber of Commerce Incorporated	\$ 3,500
Elmer Harvest Festival	\$ 2,500
Seabrook Educational and Cultural Center Incorporated	\$ 3,060
<b>Total</b>	<b>\$ <u>19,560</u></b>

Delaware

Family and Workplace Connection	\$ 500
Iaabo Educational Foundation (Diamond State Classic)	\$ 5,000
YMCA of Delaware (Sussex Family Branch)	\$ 1,000
YWCA of New Castle	\$ 2,500
<b>Total</b>	<b>\$ <u>9,000</u></b>

**Grand Total (New Jersey and Delaware) \$ 28,560**

Resolution 03-41 was moved by Commissioner Patterson, seconded by Commissioner Koebig and unanimously approved by a roll call vote of 10-0.

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8948. COMMISSIONERS PUBLIC FORUM: Chairman Parkowski questioned whether any member of the public requested to address the Commission.

Mr. Vincent Ascione, Jr, Operating Engineer for Local 542 spoke. He stated that he was back again in an effort to move discussions along regarding Local 542 representing DRBA employees. Chairman Parkowski stated that the DRBA is not opposed to discussions with Local 542 but it still stands firm in that it will do so after its reorganization when fundamental issues at the Authority are worked out.

Commissioner Patterson spoke on several issues. He wanted to congratulate staff on a great job assisting with the NASCAR event at the Dover airport, particularly after Hurricane Isabel. Further, he stated that he toured the Cape May Airport and thought it had unlimited potential. He also mentioned that he was a member representing the DRBA on a Delaware State Senate Task Force involved in Base Realignment and Closure (BRAC) issues. This task force work will involve decisions that will impact the Delaware National Guard and possibly New Castle Airport. Furthermore, Commissioner Patterson discussed two letters to the editor and questioned whether the Authority should respond.

Chairman Parkowski asked the Deputy Executive Director to develop a policy regarding responses to letters to the editor. The Chairman complimented staff for taking appropriate personnel actions when required.

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There being no further business before the Commission, a motion to adjourn was made by Commissioner Patterson and seconded by Commissioner McWilliams and unanimously carried.

The meeting was adjourned at 11:57 a.m.

Respectfully submitted,  
THE DELAWARE RIVER AND BAY AUTHORITY

Thomas A. Pankok  
Secretary