

**11366 RESOLUTION 18-12 – AUTHORIZES AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND DUFFIELD ASSOCIATES, INC. TO PROVIDE AUTHORITY-WIDE ENVIRONMENTAL CONSULTING SERVICES**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey, created by Compact, that operates and maintains the Delaware Memorial Bridge, Cape May-Lewes Ferry, Forts Ferry Crossing and five (5) regional airports; and

WHEREAS, the Authority desires to engage a qualified professional environmental engineering services firm to provide Authority-wide environmental consulting services (hereinafter, the “Services”); and

WHEREAS, the Authority wishes to enter into a Services Agreement (“Agreement”) with the selected environmental consulting services provider; and

WHEREAS, such Agreement has a base term of three years, with the Authority having the option to extend the Agreement for up to two additional consecutive terms of one year each following the expiration of said base term, either such additional year to be authorized by the originating committee, with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Authority publicly advertised and issued a Request for Proposals (“RFP”) for Authority-wide environmental consulting services in compliance with Resolution 98-31, as amended, which governs the Authority’s procedures for the procurement of professional services; and

WHEREAS, the Authority received and evaluated four proposals submitted pursuant to the aforementioned requirements; and

WHEREAS, Duffield Associates, Inc. (“Duffield Associates”) was designated as the highest-ranking firm following evaluation; and

WHEREAS, the Projects Committee reviewed the recommendation and concurs with the evaluation; and

WHEREAS, the Authority conducted an analysis of the market to analyze the costs of the Services proposed by Duffield Associates and negotiated with said firm to provide the Services at compensation determined to be fair and reasonable; and

**NOW, THEREFORE BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Services Agreement with Duffield Associates to provide the Services to the Authority and to have such Services Agreement executed by the Chairperson, Vice-Chairperson and Executive Director.**

**A motion to approve Resolution 18-12 was made by Commissioner Ransome, seconded by Commissioner Ratchford, and approved by a roll call vote of 11-0.**

## **Resolution 18-12 Executive Summary Sheet**

**Resolution:** Authorizes an agreement between the Authority and Duffield Associates, Inc. to provide Authority-wide environmental consulting services.

**Committee:** Projects Committee

**Committee and Board Date:** March 20, 2018

**Purpose of Resolution:**

To authorize an agreement with Duffield Associates, Inc. (“Duffield Associates”) to provide Authority-wide environmental consulting services.

**Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 98-31, as amended, which governs the Authority’s procedures for the procurement of professional services.

The Authority received and evaluated proposals submitted by the following firms:

Advanced GeoServices Corp.  
Amec Foster Wheeler Environment & Infrastructure, Inc.  
Duffield Associates, Inc.  
Urban Engineers, Inc.

The Authority carefully reviewed the proposal submissions of each firm and utilized evaluation criteria to establish a ranked list, with Duffield Associates being ranked highest. The Authority conducted an analysis of the market to analyze the costs for the Services and negotiated with Duffield Associates to provide the Services at compensation determined to be fair and reasonable.