

**RESOLUTION 18-37 – AUTHORIZES AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND CENTURY ENGINEERING, INC. FOR AUTHORITY-WIDE GENERAL ENGINEERING CONSULTING SERVICES FOR FACILITIES, ROADWAYS AND BRIDGES**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey that operates and maintains the Delaware Memorial Bridge, New Castle Airport, Delaware Airpark, Dover Civil Air Terminal, Millville Airport, Cape May and Lewes Ferry Terminals, Cape May Airport, Forts Ferry Crossing and adjoining facilities and infrastructure at each of the aforementioned sites; and

WHEREAS, the Authority seeks to engage a qualified engineering firm to provide professional “on-call” general engineering consulting (“GEC”) services for Authority facilities, roadways and bridges; and

WHEREAS, the Authority intends to enter into a Services Agreement (“Agreement”) with the selected firm; and

WHEREAS, said Services Agreement shall have a base term of four (4) years, with the Authority granted the option to extend the Agreement for an additional period of one (1) year after the expiration of the base term, such renewal to be authorized by the originating committee with the consent of the Chairperson and Vice Chairperson of the Board of Commissioners; and

WHEREAS, the Authority publicly advertised a Request for Proposals (“RFP”) for the required GEC services in compliance with Resolution 98-31, as amended, which governs the Authority’s procedure for the procurement of professional services; and

WHEREAS, the Authority received and evaluated six (6) proposals pursuant to the aforementioned public advertisement; and

WHEREAS, the Authority short-listed two (2) firms and conducted oral interviews with each of those firms; and

WHEREAS, Century Engineering, Inc. was designated as the highest-ranking firm following final evaluation; and

WHEREAS, the Projects Committee reviewed this recommendation and concurs with the evaluation; and

WHEREAS, the Authority conducted an analysis of the scope, complexity and cost of the services proposed by Century Engineering, Inc. and has determined the fees proposed for such services to be fair and reasonable; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of a Services Agreement with Century Engineering, Inc. to provide such GEC services to the Authority and to have such Agreement, with the advice and consent of Counsel, executed by the Chairperson, Vice-Chairperson and Executive Director.

## **Resolution 18-37 Executive Summary**

**Resolution:** Authorizes an agreement between the Authority and Century Engineering, Inc. for provide professional general engineering consulting (“GEC”) services for Authority-operated facilities, roadways and bridges.

**Committee:** Projects Committee

**Committee/**

**Board Date:** September 18, 2018

**Purpose of Resolution:**

To authorize an agreement with Century Engineering, Inc. to provide professional “on-call” general engineering consulting (“GEC”) services for Authority-operated facilities, roadways and bridges.

**Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 98-31, as amended, which governs the procedure for the procurement of professional services.

The Authority received and evaluated proposals submitted by the following six (6) firms, and short-listed\* two (2) of those firms:

Century Engineering, Inc.\*  
Cherry, Weber & Associates  
French & Parrello Associates  
Johnson Mirmiran & Thompson\*  
STV Incorporated  
WSP USA, Inc.

The Authority conducted oral interviews with the short-listed firms and utilized the advertised final evaluation criteria to establish a ranked list of firms, with Century Engineering, Inc. being identified as the top-ranked firm following the short-list interviews. The Authority conducted an analysis of the proposed costs of the services and determined the proposed rates to be fair and reasonable.