

**RESOLUTION 19-08 - AUTHORIZING AUTHORITY EXPENDITURES  
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2019 THROUGH  
DECEMBER 31, 2019**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
PROJECTED VENDORS TO BE PAID OVER \$25,000  
OPERATION EXPENDITURES  
FOR THE PERIOD 1/1/19 THROUGH 12/31/19

<b>VENDOR</b>	<b>PURCHASE DESCRIPTION</b>	<b>CLASSIFICATION</b>	<b>ESTIMATED \$</b>
LanDan Printing & Consulting	CMLF Schedule Printing and Distribution	Quotes	\$27,000
Laurel Lawnmower, Inc.	Replacement Mowers	State Contract	\$51,000
Stertil-Koni USA c/o Hoffman Services Inc.	Mobile Column Lift Set for CMLF Auto Shop	State Contract	\$47,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

## Resolution 19-08 Executive Summary Sheet

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2019 through December 31, 2019.

**Committee:** Budget & Finance

**Committee and Board Date:** March 19, 2019

**Purpose of Resolution:**

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2019 calendar year.

**Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

**Background for the specific purchases:**

LanDan Printing & Consulting: CMLF Schedule Printing and Distribution

The Cape May-Lewes Ferry annually selects a vendor to print and distribute the Ferry operations schedule. Quotes were solicited from seven (7) vendors to print and deliver 650,000 schedules. LanDan Printing & Consulting submitted the lowest quote to provide the brochures as specified.

Laurel Lawnmower, Inc.: Replacement Mowers

The Authority is replacing three mowers that have exceeded their useful life and meet the Authority's equipment replacement criteria. The mower purchases will be made via an authorized equipment dealer (Laurel Lawnmower, Inc.) at a competitively-bid cooperative contract price (Sourcewell #062117-EXM Grounds Maintenance Equipment, Attachments, Accessories, and Related Services).

Stertil-Koni USA c/o Hoffman Services Inc.: Mobile Column Lift Set for CMLF Auto Shop

The Authority is purchasing a 4-column mobile vehicle lift set for the Cape May-Lewes Ferry Auto Shop. The purchase will be made via an authorized equipment dealer (Hoffman Services Inc.) at a competitively-bid cooperative contract price (Sourcewell #061015-SKI Heavy Duty Vehicle Lifts).

**Purchase Classification Definitions:**

**State Contract.** A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor's respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services...which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a). In accordance with Resolution 11-36, this purchase classification also includes those *“...purchases from cooperatives and/or the piggy-backing of existing publicly-bid contracts for state and governmental entities which State of Delaware or New Jersey may or may not individually publicly advertise”*.

**Quotes.** A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).