

RESOLUTION 19-45 – ADOPTION OF THE DELAWARE RIVER AND BAY AUTHORITY’S 2020 OPERATING BUDGET

WHEREAS, Section 505 of the Trust Agreement, dated October 1, 1993, requires that The Delaware River and Bay Authority (the “Authority”) adopt a budget for each fiscal year; and

WHEREAS, the proposed operating expenses for FY2020, excluding the Airports division and Economic Development Facilities are \$80,880,117 and

WHEREAS, the budget includes funds for salaries and wages of Authority personnel, and materials and services for Authority activities; and

WHEREAS, for FY2020, principal and interest on outstanding bonds are \$31,899,031.26 in aggregate debt service; and

WHEREAS, the amount to be deposited to the credit of the Reserve Maintenance Fund with respect to Crossing Facilities shall be \$175,000.00 per month or \$2,100,000.00 for FY2020; and

WHEREAS, the projected revenue of the Authority for FY2020, excluding the Airports division and Economic Development facilities, is approximately \$167,252,000 resulting in a debt service coverage of 2.71x; and

WHEREAS, the proposed operating budget for the Airports division is \$8,284,620; and

WHEREAS, the proposed operating budget for the Economic Development facilities is \$714,159; and

WHEREAS, the proposed operating budget for FY2020 has incorporated principles of activity-based budgeting, which allocate certain costs to individual divisions rather than a central administrative budget; and

WHEREAS, the Budget and Finance Committee has developed, reviewed, and approved the proposed 2020 Operating Budget and recommends its adoption to the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Commission hereby adopts an operating budget (see Exhibit A attached hereto and incorporated by reference) of \$80,880,117 for the Bridge, Ferry, Food Services, Delaware City-Salem Ferry, Police, and Administration Divisions, and a budget of \$8,284,620 for the Airports division, a budget of \$714,159 for Economic Development facilities for a total of \$89,878,896 for FY2020, and authorizes the Executive Director to exercise the approved management discretion and spend within the approved FY2020 budget.

BE IT FURTHER RESOLVED that the Executive Director is authorized to exercise management discretion to transfer funds within a division, as well as, between divisions for such identified costs associated with ED, DED, ITS, HR, Finance, Engineering, Education, Communications and Infrastructure Preservation expenses as long as such transfer does not exceed the total expenditures of the Authority. (See Exhibits A & B attached hereto and incorporated by reference).

DELAWARE RIVER & BAY AUTHORITY											
EXPENDITURE ANALYSIS											
BY DIVISION											
FOR THE PERIOD 2016-2020											
EXHIBIT A											
		2016	%	2017	%	2018	%	2019	%	2020	%
		Adopted	+,-	Adopted	+,-	Adopted	+,-	Adopted	+,-	Preliminary	+,-
1	Administration	\$ 13,362,171	3.00	\$ 14,776,824	10.59	\$ 15,642,682	5.86	\$ 16,151,001	3.25	\$ 16,653,157	3.11
2	Bridge	20,045,303	(4.08)	19,138,451	(4.52)	20,173,571	5.41	20,817,707	3.19	21,390,095	2.75
3	Ferry	25,975,302	0.52	25,676,817	(1.15)	25,648,465	(0.11)	26,438,029	3.08	26,907,660	1.78
4	Authority Police	9,561,822	8.96	9,893,020	3.46	10,381,674	4.94	10,814,995	4.17	11,567,634	6.96
5	Sub-Total	68,944,598	0.67	69,485,112	0.78	71,846,392	3.40	74,221,732	3.31	76,518,546	3.09
6	Food Services	5,248,477	21.08	5,931,389	13.01	5,984,508	0.90	5,906,681	(1.30)	4,234,774	(28.31)
7	Forts Ferry Crossing	126,562	(9.83)	145,337	14.83	120,681	(16.96)	125,458	3.96	126,797	1.07
8	Sub-Total	74,319,637	1.86	75,561,838	1.67	77,951,581	3.16	80,253,871	2.95	80,880,117	0.78
9	Airports Division	7,388,835	1.70	7,712,668	4.38	7,793,858	1.05	8,029,493	3.02	8,284,620	3.18
10	Economic Development	793,897	0.76	790,363	(0.45)	840,847	6.39	711,932	(15.33)	714,159	0.31
11	Total DRBA Budget	\$ 82,502,370	1.83	\$ 84,064,869	1.89	\$ 86,586,286	3.00	\$ 88,995,296	2.78	\$ 89,878,896	0.99

DELAWARE RIVER & BAY AUTHORITY
ALLOCATION OF ADMINISTRATIVE EXPENSES
BUDGET SUMMARY
FOR THE YEAR 2020
Exhibit B

DEPARTMENT	ADMIN.	DMB	CMLF	POLICE	AIRPORTS	FOOD & RETAIL	FORTS FERRY	TOTAL
EXECUTIVE DIRECTOR	1,749,197	134,179	165,012	71,404	50,731	87,676	4,759	2,262,958
DEPUTY EXECUTIVE DIRECTOR	942,914	-	764,679	-	242,400	-	-	1,949,993
HUMAN RESOURCES	2,030,088	-	175,277	16,000	-	-	-	2,221,365
EDUCATION & DEVELOPMENT	282,240	101,048	80,662	38,900	12,100	2,650	-	517,600
INFORMATION SERVICES	2,725,708	251,455	645,182	162,295	174,432	116,690	-	4,075,762
SAFETY	574,348	100,000	85,000	-	71,000	25,000	-	855,348
ELECTRONICS DEPARTMENT	936,825	193,420	217,798	58,875	76,100	7,000	-	1,490,018
FINANCE	1,667,119	1,748,908	1,549,247	232,144	495,982	96,245	21,276	5,810,921
ENGINEERING	665,422	1,270,713	274,306	-	90,306	-	12,500	2,313,247
TOTAL ADMINISTRATION:	11,573,861	\$ 3,799,723	\$ 3,957,163	\$ 579,618	\$ 1,213,051	\$ 335,261	\$ 38,535	21,497,212
INFRASTRUCTURE PRESERVATION:	-	500,000	370,000	-	130,000	-	-	1,000,000
GRAND TOTAL:	11,573,861	4,299,723	4,327,163	579,618	1,343,051	335,261	38,535	22,497,212

Resolution 19-45 Executive Summary Sheet

Resolution: Resolution 19-45 – Adoption of the Delaware River and Bay Authority’s 2020 Operating Budget

Committee: Budget & Finance

Committee Date: November 19, 2019

Board Date: November 19, 2019

Purpose of Resolution:

Resolution 19-45 formally authorizes funds for the fiscal year’s current operating expenses.

Background for Resolution:

The Authority has issued outstanding debt under a Trust Agreement dated October 1, 1993. Section 505 of the Agreement stipulates that the Authority covenants to adopt a final budget for each ensuing fiscal year. The budget is to address Current Expenses, Amounts Deposited into the Reserve Maintenance Fund, Revenue Projections and Compliance with the Covenant as to tolls, in Section 501 (a) (i).