

**MINUTES OF MEETING
THE DELAWARE RIVER AND BAY AUTHORITY**

Tuesday, June 19, 2018
James Julian Boardroom
Delaware Memorial Bridge Plaza
New Castle, Delaware 19720

The meeting convened at 11:30 a.m. with Chairperson Hogan presiding.

Chairperson Hogan called upon Police Chaplain Monsignor Mannion to give the opening prayer.

The opening prayer was given by Monsignor Mannion, followed by the Pledge of Allegiance led by the Executive Director.

Chairperson Hogan called on the Authority Assistant Secretary to read the meeting notice. The Assistant Secretary announced that a notice of the meeting had been distributed to the offices of the Governor of New Jersey and the Governor of Delaware, to appropriate staff members and consultants, to the press in both States and to any other individuals who had indicated an interest in receiving a copy of the meeting notice.

Colonel Arroyo administered the Oath of Office to (6) new Delaware River & Bay Authority police officers. – Kathryn Bennett, Michel Efelis, Jay Gersti, Stanley Kite, Domenica Trace, and Matthew Wasko.

Chairperson Hogan called on the Assistant Secretary to take the roll.

Commissioners from Delaware

William E. Lowe, Vice-Chairperson
Crystal L. Carey
Henry J. Decker
James L. Ford III
Samuel E. Lathem
Michael Ratchford

Commissioners from New Jersey

James N. Hogan, Chairperson
James Bennett - Teleconference
Sheila McCann
Shirley R. Wilson - Teleconference
Ceil Smith
M. Earl Ransome, Jr.

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Chairperson Hogan called for the acceptance of the Agenda.

Vice-Chairperson Lowe made a motion to accept the Agenda, seconded by Commissioner Lathem and the motion carried by a voice vote of 12-0.

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11391. APPROVAL OF THE MAY 15, 2018 MINUTES

Vice-Chairperson Lowe made a motion to approve the May 15, 2018 meeting minutes, seconded by Commissioner Decker and unanimously approved by a voice vote of 12-0.

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11392. DELAWARE RIVER AND BAY AUTHORITY – TRAFFIC AND REVENUE SUMMARY.

The Chief Financial Officer (CFO) presented a chart showing Actual versus Projected Revenues for the Delaware Memorial Bridge, the Cape May-Lewes Ferry, Airports, Delaware City-Salem Ferry Crossing, and Food Services for the month of May 2018.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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11393. DELAWARE RIVER AND BAY AUTHORITY – STATEMENT OF INCOME AND EXPENSES.

The CFO presented a chart showing statements of income and expenses for the month of May with comparisons to the same period last year.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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11394. DELAWARE RIVER AND BAY AUTHORITY – OPERATING EXPENSE BY DIVISION.

The CFO presented a chart for May showing expenses by division for the quarter to date vs. the projected quarter and for year to date vs. total budget.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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11395. DELAWARE RIVER AND BAY AUTHORITY – CAPITAL IMPROVEMENT PROGRAM.

The CFO presented a chart for the month of May showing the capital budget for crossing and economic development projects and dollars committed to date for the projects. The chart also included cash expenditures spent to date for the committed projects.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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11396. DELAWARE RIVER AND BAY AUTHORITY – CASH POSITION (MARKET VALUE) AS OF MAY 31, 2018.

The CFO presented charts indicating the cash fund balances for the entire Authority.

Without objection, the chart was ordered filed with the permanent records of the Authority.

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11397. PUBLIC COMMENT ON ACTION ITEMS

Chairperson Hogan noted that there are no Contract Awards, (1) Contract Close-Out, and (6) Resolutions for consideration.

All action items have been reviewed and recommended for consideration during today’s Committee meetings. He then called for public comment.

There were no public comments.

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11398. CLOSE-OUT CONTRACT #WWD-14-04 OBSTRUCTION REMOVAL – PHASE III – CAPE MAY AIRPORT

On July 19, 2017 Contract No. WWD-14-04, OBSTRUCTION REMOVAL – PHASE III – CAPE MAY AIRPORT, was awarded to Peter Downs & Son, Inc. of Est Milford, New Jersey for the bid price of \$378,169.70.

It is recommended that the Authority accept the project and make final payment to the contract. The final cost of this project is \$274,410.26.

It is recommended that the Authority accept the project and make final payment to the contract. The final cost of this project is \$274,410.26.

A motion to close-out Contract WWD-14-04 was made by Commissioner McCann, seconded by Commissioner Smith, and approved by a voice vote of 12-0.

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11399. CHAIRPERSON'S CALL FOR RESOLUTIONS BEFORE THE BOARD

RESOLUTION 18-19 – AUTHORIZING THE APPROVAL OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 542, FOR CERTAIN EMPLOYEES

WHEREAS, The Delaware River and Bay Authority (the "Authority") operates the Delaware Memorial Bridge, Cape May-Lewes Ferry, the-Forts Ferry, and five (5) airport facilities; and

WHEREAS, certain maintenance, airport, toll collector, and food service employees voluntarily designated the International Union of Operating Engineers, Local 542 ("Local 542"), to represent them in an election on September 23, 2004; and

WHEREAS, the Authority and Local 542 negotiated and executed a Collective Bargaining Agreement (the "Agreement") which expired on December 31, 2017; and

WHEREAS, the purpose of the Agreement was to promote and maintain a harmonious relationship between the Authority and its employees; and

WHEREAS, the Authority and Local 542 have negotiated a successor collective bargaining agreement and desire to execute such agreement (" Successor Agreement"); and

WHEREAS, the Personnel Committee has reviewed the terms of the Successor Agreement and has recommended approval thereof by the Commissioners; and

WHEREAS, the provisions of this Successor Agreement shall be retroactive to January 1, 2018, and expire on December 31, 2022; and

WHEREAS, the Authority desires to approve the New Agreement.

NOW, THEREFORE, BE IT RESOLVED, that with the advice of Counsel, the Chairperson, Vice Chairperson, and Executive Director are hereby authorized and directed to execute such Agreement.

A motion to approve Resolution 18-19 was made by Vice-Chairperson Lowe, seconded by Commissioner Decker, and approved by a roll call vote of 12-0.

Resolution 18-19 Executive Summary Sheet

Resolution: Authorizing a Collective Bargaining Agreement between the Delaware River and Bay Authority and International Union of Operating Engineers, Local 542

Committee: Personnel Committee

Committee Date: June 19, 2018

Board Date: June 19, 2018

Purpose of Resolution:

To approve a successor five (5)-year collective bargaining agreement (CBA) between Delaware River and Bay Authority (the "Authority") and the International Union of Operating Engineers, Local 542 ("Union").

Background for Resolution:

The Authority and Union concluded negotiations on March 27, 2018 with a Tentative Agreement.

This collective bargaining agreement includes the following:

1. Five (5) year contract;
2. A 2018 wage scale increase of \$2,700, retroactive to January 1;
3. A 2019 wage scale increase of \$1,000 plus 1.0%, effective January 1;
4. New positions created for Lead Maintenance Specialist and Lead Operations Clerk effective January 1, 2018.
5. New minimum salaries established for the job classifications of Electronics Systems Technician, Maintenance Senior Journeyman, Maintenance Journeyman, and Operations Clerk, effective January 1, 2019.
6. A 2020 wage scale increase of \$1,000 plus 1.0%, effective January 1;
7. A 2021 wage scale increase of \$1,000 plus 1.0%, effective January 1;
8. A 2022 wage scale increase of \$1,000 plus 1.0%, effective January 1; and
9. Numerous work rule and other improvements, including the establishment of performance evaluations, a definition of sick leave abuse, consolidation of maintenance work breaks from 3 to 2, shortening of job posting time to 2 weeks, and others.

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RESOLUTION 18-20 - AUTHORIZING AUTHORITY EXPENDITURES PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

WHEREAS, The Delaware River and Bay Authority (the "Authority") adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

**DELAWARE RIVER & BAY AUTHORITY
PROJECTED VENDORS TO BE PAID OVER \$25,000
OPERATION EXPENDITURES
FOR THE PERIOD 1/1/18 THROUGH 12/31/18**

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Airport Lighting Company	Replacement Airfield Regulators at ILG	Quotes	\$48,000
Engine Systems Incorporated d/b/a Marine Systems Incorporated (MSI)	EPA Tier 3-Compliant Engine Ship-sets for M/V Cape Henlopen and M/V New Jersey Re-Power	Sole Source	\$7,300,000
Oceanwide, Inc.	Temporary Marine Staffing at CMLF	Professional Services	\$49,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

A motion to approve Resolution 18-20 was made by Commissioner Decker, seconded by Commissioner Smith, and approved by a roll call vote of 12-0.

Resolution 18-20 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2018 through December 31, 2018.

Committee: Budget & Finance

Committee Date: June 19, 2018

Board Date: June 19, 2018

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2018 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Background for the specific purchases:

Airport Lighting Company: Replacement Constant Current Regulators at ILG

The Authority plans to replace the antiquated Thyristor airfield regulators with new Ferroresonant constant current regulators at New Castle Airport. The replacement regulators supply precision output levels to lighting on the airport runways and taxiways, and are more efficient and require less maintenance. The Authority solicited prices from three vendors, two of which submitted quotes. Airport Lighting Company submitted the lowest quote to supply the materials as specified by the Authority.

Engine Systems Incorporated d/b/a Marine Systems Incorporated (MSI): EPA Tier 3-Compliant Engine Ship-sets for M/V Cape Henlopen and M/V New Jersey Re-Power

The Authority has been approved for a FTA Passenger Ferry Grant Program grant to repower the M/V Cape Henlopen and M/V New Jersey with reduced emission, Tier 3-compliant engines. Each ship-set (two main engines, reduction gears, electronic controls, stern tube seals, keel coolers, intermediate couplings and spark arrestors) will be furnished by the Authority to the lowest responsible bidder for shipyard installation. An independent marine engineer investigated manufacturers including EMD, Caterpillar and General Electric. The Electro-Motive Diesel (EMD) 12-710-G7C T3 model was recommended as the best engine for our operating profile. MSI has EMD distributorship rights in our region.

Oceanwide, Inc.: Temporary Marine Staffing at CMLF

The Authority will be utilizing a firm on an as-need basis to supply temporary marine staffing at the Cape May-Lewes Ferry. Due to both unforeseen circumstances and planned retirements, several critical positions are or will be vacant during the season. Temporary marine staffing is occasionally used to bridge the gap during these times, and it is estimated that costs will exceed the threshold in 2018.

Classification Definitions:

Professional Services. A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts... which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

Sole Source. A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *“A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other reasonable alternative sources exist that will satisfy the requirements of the Authority”.* (DRBA Resolution 98-31 Part 2.f.)

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RESOLUTION 18-21 - RELATING TO THE OPERATION OF THE NEW CASTLE AIRPORT AND EXECUTION OF AVIGATION EASEMENTS

WHEREAS, the Delaware River and Bay Authority (the “Authority”) is the operator of the New Castle Airport; and

WHEREAS, the Authority, as the operator of the New Castle Airport is responsible for the operational safety of the airport; and

WHEREAS, the Federal Aviation Administration (the "FAA") has conducted an obstruction study (the "study") at the Airport that identified areas impact to the airspace surfaces in the approaches to the airfield runways; and

WHEREAS, based upon the findings of the Study, the FAA awarded a grant for the acquisition of avigation easements on approximately 93 parcels surrounding the airport in order to protect these airspace surfaces; and

WHEREAS, the Authority was not able to acquire the avigation easements for all 93 parcels in 2012; and

WHEREAS, several those parcel owners now desire to sell the avigation easement to the Airport; and

WHEREAS, the FAA has agreed to fund 90% of the purchase price of these avigation easements; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the purchase of avigation easements at the New Castle Airport, with the advice and consent of counsel.

A motion to approve Resolution 18-21 was made by Vice-Chairperson Lowe, seconded by Commissioner Ford, and approved by a roll call vote of 12-0.

Resolution 18-21 Executive Summary

Resolution: Authorizing the Executive Director to execute the purchase of avigation easements at the New Castle Airport.

Committee: Economic Development

Committee Date: June 19, 2018

Board Date: June 19, 2018

Purpose of Resolution: To permit the Executive Director to execute aviation easements relating to the approach surfaces at the New Castle Airport.

Background for Resolution:

In 2006, the Federal Aviation Administration (FAA) funded an obstruction study at the New Castle Airport. This study identified obstructions to the Part 77 surfaces at the airport. In 2008, the FAA funded the removal of existing obstructions on property with existing easements in place. In 2012, the FAA funded the acquisitions of easements on properties within the approaches to the airport in order to protect the airspace over those

properties. The final phase of the project is planned for 2018. As residents of the community have received notice of our impending project, several property owners that previously were unwilling or unable to sell their easement are now interested in doing so. The estimated total project cost is \$50,000.00

This resolution will allow the Executive Director, with the advice of counsel to execute additional avigation easements at the New Castle Airport as part of a FAA funded initiative.

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RESOLUTION 18-22 – AUTHORIZING THE APPROVAL OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND MARINE EMPLOYEES BENEFICIAL ASSOCIATION, FOR CERTAIN EMPLOYEES

WHEREAS, The Delaware River and Bay Authority (the “Authority”) operates the Delaware Memorial Bridge, Cape May-Lewes Ferry, the-Forts Ferry, and five (5) airport facilities; and

WHEREAS, certain employees of the Cape May-Lewes Ferry voluntarily designated the Marine Employees Beneficial Association (“MEBA”) to represent them in an election on March 29, 2001; and

WHEREAS, the Authority and MEBA negotiated and executed a Collective Bargaining Agreement (the “Agreement”) which expired on December 31, 2017; and

WHEREAS, the purpose of the Agreement was to promote and maintain a harmonious relationship between the Authority and its employees; and

WHEREAS, the Authority and MEBA have negotiated a successor collective bargaining agreement (“Successor Agreement”); and

WHEREAS, the Personnel Committee has reviewed the terms of the Successor Agreement and has recommended approval thereof by the Commissioners; and

WHEREAS, the provisions of this Successor Agreement shall be retroactive to January 1, 2018, and expire on December 31, 2022; and

WHEREAS, the Authority desires to approve the Successor Agreement.

NOW, THEREFORE, BE IT RESOLVED, that with the advice of Counsel, the Chairperson, Vice Chairperson, and Executive Director are hereby authorized and directed to execute such Agreement.

A motion to approve Resolution 18-22 was made by Vice-Chairperson Lowe, seconded by Commissioner Lathem, and approved by a roll call vote of 12-0.

Resolution 18-22 Executive Summary Sheet

Resolution: Authorizing a Collective Bargaining Agreement between the Delaware River and Bay Authority and Marine Employees Beneficial Association

Committee: Personnel Committee

Committee Date: June 19, 2018

Board Date: June 19, 2018

Purpose of Resolution:

To approve a successor five (5)-year collective bargaining agreement (CBA) between Delaware River and Bay Authority (the "Authority") and the Marine Employees Beneficial Association ("Union").

Background for Resolution:

The Authority and Union concluded negotiations on May 25, 2018 with a Tentative Agreement.

This collective bargaining agreement includes the following:

1. Five (5) year contract;
2. A 2018 wage scale increase of \$2,700, retroactive to January 1;
3. A 2019 wage scale increase of \$1,500 plus 1.0%, effective January 1;
4. A 2020 wage scale increase of \$1,000 plus 1.0%, effective January 1;
5. A 2021 wage scale increase of \$1,000 plus 1.0%, effective January 1;
6. A 2022 wage scale increase of \$1,000 plus 1.0%, effective January 1;
7. A shift differential of \$1.50 per hour for night shift marine mechanics; and
8. Numerous work rule improvements and updates, including a definition of sick leave abuse, a decrease in notice requirements for schedule bidding to 30 days, shortening of job posting time to 2 weeks, and others.

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RESOLUTION 18-23 – AUTHORIZING IMPLEMENTATION OF THE REVISED EDUCATION ASSISTANCE PROGRAM POLICY

WHEREAS, the Delaware River and Bay Authority (the "Authority") is committed to excellence in public employment; and

WHEREAS, the Authority is committed to recruiting, employing and retaining high quality individuals, possessing required knowledge, skills, and abilities for their respective job duties; and

WHEREAS, the Authority reviews the Education Assistance Program Policy from time to time; and

WHEREAS, the Authority last amended its Education Assistance Policy in 1994; and

WHEREAS, the Authority has determined that it is in the Authority's best interest to enact a revised Tuition Assistance Policy and

WHEREAS, the Authority's Personnel Committee has reviewed the proposed policy and recommends its consideration to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Education Assistance Program Policy authorized by Resolution 94-15 is hereby rescinded; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that any permanent full-time employee who has completed their probationary period and receives a minimum of "satisfactory" on their annual performance review is eligible for participation in and reimbursement for courses beneficial to the Authority for undergraduate and graduate level degree programs: and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the annual maximum benefit shall not exceed the amount set by the Internal Revenue Service under Section 127(a) of the Internal Revenue Code; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that reimbursement shall be considered a non-interest bearing loan that is subject to repayment should the employee fail to complete the service obligation set forth below, unless the Authority expressly waives such repayment; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, effective August 1, 2018 any employee receiving Tuition Assistance Benefits from the Authority will be obligated to serve the Authority as an employee for 180 days after the completion of each academic course or the participant will be required to refund all (or the pro-rated portion of the tuition costs to the Authority; and

NOW, THEREFORE BE IT FURTHER RESOLVED, any employee receiving Tuition Assistance from the Authority who completes an academic degree of bachelor's level or higher, will be obligated to serve the Authority for two (2) years for each full academic year (30 credit hours) funded by Authority unless conditions of employment are terminated sooner by the Authority or the participant refunds all (or the pro-rated portion) of the tuition costs to the Authority.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Executive Director is hereby authorized to finalize the Tuition Assistance Policy, with the advice and consent of counsel.

A motion to approve Resolution 18-23 was made by Commissioner Lowe, seconded by Commissioner Decker, and approved by a roll call vote of 12-0.

Resolution 18-23 Executive Summary Sheet

Resolution: AUTHORIZING IMPLEMENTATION OF THE REVISED EDUCATION ASSISTANCE PROGRAM POLICY

Committee: Personnel Committee

Committee Date: June 19, 2018

Board Date: June 19, 2018

Purpose of Resolution:

To update the Education Assistance Program Policy as the Education and Development office is enhancing the Authority's programs for professional and leadership development.

Background for Resolution:

The Authority's Education Assistance Policy is being updated and Resolution 94-15 rescinded. The policy is being renamed the Tuition Assistance Policy.

The Tuition Assistance Policy details information to Employees who desire to pursue higher education with payment assistance in accordance with the Internal Revenue Code Section 127. Currently, DRBA provides the full amount of \$5,250 to eligible Employees.

With proper authorization, Employees may utilize Tuition Assistance for undergraduate or graduate degree programs after successful completion of the six (6) months probationary period and satisfactory annual performance review. Employees may apply to the program and serve a service obligation to the Authority. Such obligations include 180 days post-course completion or two (2) year post-degree completion.

The Delaware River and Bay Authority has a vital interest in investing into Employees' development while protecting its interests. The policy states that Employees must repay monies paid if they do not serve the full term of their service obligation. All records will be accurately kept by the Education and Development Manager.

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RESOLUTION 18-24 – AUTHORIZING A PROFESSIONAL DEVELOPMENT POLICY

WHEREAS, the Delaware River and Bay Authority (the “Authority”) is committed to excellence in public employment; and

WHEREAS, the Authority is committed to recruiting, employing and retaining high quality individuals, possessing required knowledge, skills, and abilities for their respective job duties; and

WHEREAS, the Authority has never previously had a Professional Development Policy; and

WHEREAS, the Authority’s Professional Development Policy will empower employees to take advantage of such programs; and

WHEREAS, the Professional Development Policy is meant to be read in conjunction with the Authority’s Travel Policy; and

WHEREAS, the Authority has determined that it is in the Authority’s best interest to enact the Professional Development Policy remaining committed to its employees and their development; and

WHEREAS, the Authority’s Personnel Committee has reviewed the proposed policy and recommends its consideration to the Board.

NOW, THEREFORE BE IT RESOLVED that the Authority’s Professional Development Policy attached as Exhibit A is hereby enacted.

A motion to approve Resolution 18-24 was made by Chairperson Hogan, seconded by Commissioner Smith, and approved by a roll call vote of 12-0.

Resolution 18-24 Executive Summary Sheet

Resolution: Authorizing a Professional Development Policy
Committee: Personnel Committee
Committee Date: June 19, 2018
Board Date: June 19, 2018
Purpose of Resolution: To create a Professional Development Policy.

Background for Resolution:

The Professional Development Policy serves as a pathway for Authority Employees to understand the scope of Professional Development and encourages use of the program by various means.

The policy includes information on utilization, clarification of what Professional Development covers, how to obtain certification programs, and travel compliance under the program.

Implementation of this policy will empower employees to take advantage of such programs, ensure fiscal responsibility, accountability, and total program management by the Education and Development Office.

This is a separate policy from the Tuition Assistance Policy in order to prevent confusion of the two (2) and the benefits that such programs offer.

Finally, the policy includes a section on travel and lodging that ensures Employees have a clear understanding of this program and ties it to Delaware River and Bay Authority's Travel Policy.

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11400. EXECUTIVE DIRECTOR'S COMMENTS

The Executive Director reported on events in and around the Authority.

Mr. Thomas Burnett a WWII Veteran, represented the DRBA at our Memorial Day Ceremony. The DRBA was honored to have Mr. Burnett represent us.

The DRBA hosted Annual World Environmental day events at the Bridge and the Ferry. Over 2 tons of E-waste were collected. Event participation rate was up 67% over last year.

The Escape the Cape triathlon was once again a success with 1,367 participants this year.

The Executive Director reminded the Commissioners of the following upcoming Events:

- July 1st Fireworks Ferry Cruise to Rehoboth; July 3rd Fireworks Ferry Cruise to Cape May.
- Tuesday, July 17, 2018 – Next Commissioners Board Meeting;
- September 12, 2018 – 50th Anniversary of the 2nd Span. The event is expected to start at 10 am.
- September 25, 2018 – Gold Star Memorial Monument dedication – Veterans Memorial Park – TBD
- October 16th & 17th for the Commissioner's Retreat in Cape May, which will include a Tuesday morning meeting and planning session to be held at the terminal. The Tuesday meetings will begin at 10:30 am.

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11401.

PUBLIC FORUM

Chairperson Hogan opened the public forum.

Chairperson Hogan called for any comments from the public.

Edward Ramsay of Pittsgrove, NJ presented the Board with a 2018 Comprehensive Economic Development Master Plan for the Greater West Jersey Region to include Salem & Cumberland Counties in New Jersey and New Castle County in Delaware. Mr. Ramsay believes that rebranding the area as West Jersey (distinct from South Jersey) will stimulate economic development. A copy of his plan is filed with the meeting minutes. Mr. Ramsay invited the Board to provide comments and invited the Commissioners to a meeting to be held @ 10 am on July 19, 2018 at the Old Salem County Courthouse in Salem City to discuss the plan. Chairperson Hogan thanked Mr. Ramsay for sharing this information with the Board. Chairperson Hogan requested that the Executive Director assign staff to attend the meeting and suggested that the Deputy Executive Director would be the most appropriate person.

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11402.

COMMISSIONERS PUBLIC FORUM

Chairperson Hogan opened the Commissioners' forum and called for any comments from Commissioners.

Vice-Chairperson Lowe thanked staff for all of the hard work put into the CAFR.

Commissioner Lathem thanked the Executive Director for allowing Mr. Burnett to represent the DRBA at the Memorial Day service. It meant a great deal to Commissioner Lathem personally and made Mr. Burnett very happy, especially since there are so few WWII veterans around.

Mr. Houghton advised Mr. Lathem that he was aware of another WWII veteran in the area and offered to put them in touch.

Commissioner Hogan thanked staff for the hard work that went into successful meetings in Trenton.

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There being no further business, Chairperson Hogan adjourned the meeting at 12:07 p.m.

Respectfully Submitted,

THE DELAWARE RIVER AND BAY AUTHORITY

A handwritten signature in blue ink, appearing to read "Stephen D. Williams", with a long horizontal flourish extending to the right.

Stephen D. Williams
Assistant Secretary