

**RESOLUTION 22-08 - AUTHORIZING AUTHORITY EXPENDITURES  
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2022, THROUGH  
DECEMBER 31, 2022**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
VENDORS PROJECTED TO BE PAID OVER \$25,000  
FOR THE PERIOD 1/1/22 THROUGH 12/31/22

<b>VENDOR</b>	<b>PURCHASE DESCRIPTION</b>	<b>CLASSIFICATION</b>	<b>ESTIMATED \$</b>
Boro Sawmill & Timber Co.	Ekki Wood Deck Boards for Boardwalks at CMLF	Quotes	\$28,000
Cherry Valley Tractor Sales	Replacement Mower Deck	Quotes	\$25,000
Cryotech Deicing Technology	Granular and Liquid Deicer	Sole Source	\$30,000
Schaffran Propeller USA, LLC	Two (2) Spare Propellers for M/V New Jersey	Committee Waiver	\$131,000
Sea Box, Inc.	Two (2) ISO Cargo Containers	Quotes	\$46,000
Tri-State Carpet, Inc.	Julia Building Men’s Locking Room and Break Room Flooring Installation	State Contract	\$28,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

## Resolution 22-08 Executive Summary Sheet

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2022, through December 31, 2022.

**Committee:** Budget & Finance

**Committee and Board Date:** March 15, 2022

**Purpose of Resolution:**

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2022 calendar year.

**Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

**Purchase Detail:**

Boro Sawmill & Timber Co.: Ekki Wood Deck Boards for Boardwalks at CMLF

The Authority plans to purchase replacement Ekki Wood deck boards for the boardwalks at both Cape May and Lewes Terminals. Staff solicited three (3) quotes and received two (2) with Boro Sawmill & Timber Co. submitting the lowest quote in accordance with the Authority's specifications.

Cherry Valley Tractor Sales: Replacement Mower Deck

The Authority plans to replace one (1) mower deck that has exceeded its useful life, meeting the Authority's equipment criteria. Staff received quotes from three (3) suppliers with Cherry Valley Tractor Sales submitting the lowest quote.

Cryotech Deicing Technology: Granular and Liquid Deicer

Cryotech Deicing Technology is the provider of liquid and solid runway and taxiway deicing materials for the Authority's Airports Operations. Cryotech is the sole supplier of E36, a fast acting, environmentally friendly and economical deicer that is the industry standard for use on airside pavements.

Schaffran Propeller USA, LLC: Two (2) Spare Propellers for M/V New Jersey

The Authority plans to purchase two (2) spare propellers for the M/V New Jersey. Staff solicited six (6) quotes and received five (5) with Schaffran submitting the lowest quote in accordance with the Authority's specifications. In 2017, staff publicly requested bids for propellers for the M/V Delaware and received a similar low bid amount. Due to a long lead time of 12 weeks on this item, a waiver of the threshold is being requested for this purchase.

Sea Box, Inc: Two (2) ISO Cargo Containers

The Authority is purchasing two (2) 40' x 9'6" dry freight ISO cargo containers for the Delaware Memorial Bridge Maintenance Facilities to replace demolished old storage facilities. Staff received quotes from three (3) suppliers with Sea Box, Inc. submitting the lowest quote in accordance with the Authority's specifications.

Tri-State Carpet, Inc.: Julia Building Men's Locker Room and Break Room Flooring Installation

The Authority plans to install rubber tile flooring in the Julia Building men's locker room and breakroom. As an authorized supplier for flooring under state contract, Tri-State Carpet can provide flooring installation at prices pursuant to state contract (*GSS16108-FLOORING*).

**Classification Definitions:**

**Committee Waiver.**

The Budget and Finance Committee, in consideration of the overall procurement process, may increase or waive the thresholds established in paragraphs 1 and 2 of Resolution 98-31 for the following reasons: operational needs and issues, a need for uniformity and continuity in materiel and services required by the Authority, and unique or special needs of the Authority including, but not limited to, the desirability of owner furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation (DRBA Resolution 98-31 Part 3).

**Quotes.** A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *"Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less..."* (DRBA Resolution 98-31 Part 4).

**Sole Source.** A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *"A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other reasonable alternative sources exist that will satisfy the requirements of the Authority"*. (DRBA Resolution 98-31 Part 2.f.)

**State Contract.** A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor's respective contract as awarded by the State of Delaware or New Jersey. *"Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other*

*contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.” (DRBA Resolution 11-36 Part 2.a.).*