

**RESOLUTION 22-17 - AUTHORIZING AUTHORITY EXPENDITURES  
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2022, THROUGH  
DECEMBER 31, 2022**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY  
VENDORS PROJECTED TO BE PAID OVER \$25,000  
FOR THE PERIOD 1/1/22 THROUGH 12/31/22

| <b>VENDOR</b>                       | <b>PURCHASE DESCRIPTION</b>                                | <b>CLASSIFICATION</b> | <b>ESTIMATED \$</b> |
|-------------------------------------|--|-----------------------|---------------------|
| Abel Fence, LLC                     | Fence Fabric Replacement at ILG Lot B                      | Quotes                | \$28,000            |
| East Coast Emergency Lighting, Inc. | Emergency Lights and Equipment for Police Vehicles         | State Contract        | \$60,000            |
| Steimling & Son, Inc.               | One (1) Spare Tail Shaft for M/V New Jersey                | Committee Waiver      | \$110,000           |
| Triad Associates                    | Grant Writing Services for Cape May and Millville Airports | Professional Service  | \$32,500            |

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

## Resolution 22-17 Executive Summary Sheet

**Resolution:** Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2022, through December 31, 2022.

**Committee:** Budget & Finance

**Committee and Board Date:** May 17, 2022

**Purpose of Resolution:**

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2022 calendar year.

**Background for Resolution:**

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

**Purchase Detail:**

Abel Fence, LLC: Fence Fabric Replacement at ILG Lot B

The Authority plans to remove the existing fabric on the fence located in Lot B at the New Castle Airport and replace with 3/8" mini-mesh security fence fabric to meet TSA compliance. Staff solicited quotes from three (3) contractors with Abel Fence submitting the lowest quote.

East Coast Emergency Lighting, Inc: Emergency Lights and Equipment for Police Vehicles

As new Police vehicles are acquired throughout the year, the Authority purchases equipment for up fitting each vehicle (e.g., light bars, controllers, power switches, brackets, barriers, K9 equipment, etc.). This service was previously authorized to Emergency Accessories & Installation, Inc., per equipment prices pursuant to state contract *GSS17626*, however, staff has identified more competitive equipment prices pursuant to East Coast's state contract (*17-FLEET-00761*).

Steimling & Son, Inc.: One (1) Spare Tail Shaft for M/V New Jersey

The Authority plans to purchase one (1) spare shaft for the M/V New Jersey. Staff solicited three (3) quotes with Steimling & Son submitting the lowest quote in accordance with the Authority's specifications. Due to drastic fluctuations in material pricing and the long lead time of 20 weeks on this item, a waiver of the threshold is being requested for this purchase.

Triad Associates: Grant Writing Services for Cape May and Millville Airports

The Authority has identified Triad Associates, based on their experience and success with projects in the region, to assist with grant writing services to pursue a grant(s) from

the United States Economic Development Administration (USEDA). The grant application will attempt to gain funding for two (2) light industrial buildings, one each at the Cape May and Millville Airports.

### **Classification Definitions:**

#### **Committee Waiver.**

The Budget and Finance Committee, in consideration of the overall procurement process, may increase or waive the thresholds established in paragraphs 1 and 2 of Resolution 98-31 for the following reasons: operational needs and issues, a need for uniformity and continuity in materiel and services required by the Authority, and unique or special needs of the Authority including, but not limited to, the desirability of owner furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation (DRBA Resolution 98-31 Part 3).

**Quotes.** A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).

**Professional Service.** A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

**State Contract.** A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor’s respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.).