

RESOLUTION 22-59 – SHARED SERVICES AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND CAPE MAY COUNTY

WHEREAS, in 1998, Cape May County (the “County”) and the Delaware River and Bay Authority (the “Authority”), entered into an Acquisition Agreement and Ground Lease whereby the Authority became the operator of the Cape May County Airport (“Airport”), and

WHEREAS, the Authority and the County have had a harmonious relationship under the aforesaid agreement; and

WHEREAS, the Authority and the County have realized that there are additional good and/or services that can be shared for both agencies to achieve greater efficiency in their operations that were not contemplated during the execution of the Acquisition Agreement; and

WHEREAS, the Authority and the County believe that sharing additional goods and services at the Airport is beneficial to both parties and wish to formalize this relationship by entering into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act of the State of New Jersey; and

WHEREAS, the County will permit the DRBA to utilize the fuel pumps in their maintenance yard for airport equipment and vehicles. There shall be no charge up to 2,650 gallons. Any use over 2,650 gallons will be billed to the DRBA at the cost of the fuel to the County; and

WHEREAS, the County also agrees to provide all snow removal on the roads within the Airport Industrial Park; and

WHEREAS, the Authority will permit the County to utilize the wash bay located in the Airport SRE building for their Fare Free Transportation busses; and

WHEREAS, the Authority also agrees to cut grass areas and maintain the landscaping in the Airport Industrial Park; and

WHEREAS, the Agreement shall have a term of five (5) years with one renewal term of five (5) years; and

NOW, THEREFORE, BE IT RESOLVED, that Executive Director is hereby authorized to finalize the terms of the Shared Services Agreement and with the advice and consent of counsel, to execute such agreement.

Resolution 22-59 - Executive Summary Sheet

Resolution: Shared Services Agreement between the Delaware River and Bay Authority and Cape May County

Committee: Economic Development

Committee Date: December 20, 2022

Board Date: December 20, 2022

Purpose and Background for Resolution:

Since 1998, the Authority has operated the Cape May County Airport. During that time, both the Authority and Cape May County have worked together for the development and growth of the Airport. In the past, the county had to take their Fare Free busses off site to wash and clean them, and the Authority had to take their airport equipment off-site to be refueled.

The DRBA has a vehicle wash bay in the on-airport SRE building, and the County has vehicle fuel at its airport facility complex. In addition, the County has agreed to provide seasonal snow and ice control services in the airport's industrial park roadways.

In order to improve efficiencies, both parties have agreed to share existing resources at the Airport. This agreement will replace an Agreement that recently expired and had been in place for the past 10 years.