

**RESOLUTION 23-01 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2023, THROUGH
DECEMBER 31, 2023**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
VENDORS PROJECTED TO BE PAID OVER \$25,000
FOR THE PERIOD 1/1/23 THROUGH 12/31/23

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Gaudelli Bros., Inc.	Air Dampeners and Actuators Replacement at Cape May Terminal	Quotes	\$41,000
Johnson Controls, Inc.	Variable Frequency Drives Replacement at Cape May Terminal	Quotes	\$42,000
Purpose PR Agency, LLC	ILG Marketing Consulting Services	Professional Service	\$49,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 23-01 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2023, through December 31, 2023.

Committee: Budget & Finance

Committee and Board Date: January 18, 2023

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2023 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Purchase Detail:

Gaudelli Bros., Inc.: Air Dampeners and Actuators Replacement at Cape May Terminal

The Authority plans to replace the existing air dampeners and actuators controlling air flow within the Cape May Terminal as both are not functioning properly. Staff solicited quotes from four (4) contractors and received two (2) with Gaudelli Bros. submitting the lowest quote in accordance with the Authority's specifications.

Johnson Controls, Inc.: Variable Frequency Drives Replacement at Cape May Terminal

The Authority plans to replace the existing variable frequency drives controlling the volume of airflow within the Cape May Terminal as the drives are not functioning properly. Staff solicited quotes from four (4) contractors and received two (2) with Johnson Controls submitting the lowest quote in accordance with the Authority's specifications.

Purpose PR Agency, LLC: ILG Marketing Consulting Services

The Authority plans to utilize the services of a public relations consultant to develop a marketing campaign associated with commercial air service at ILG.

Classification Definitions:

Professional Service. A purchase of services valued less than \$50,000 that are provided by a professional acting in a capacity that requires specialized education, knowledge, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature, also including any clerical or administrative support that is required for the proper delivery of the professional service. Professional services may also be classified as those types of services that are original and creative in character and in a recognized field of artistic endeavor.

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less...Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).