

**RESOLUTION 23-07 – AUTHORIZING AN AGREEMENT BETWEEN THE DELAWARE RIVER AND BAY AUTHORITY AND CROWLEY ENGINEERING SERVICES TO PROVIDE VESSEL FURNITURE AND VESSEL INTERIOR DESIGN AND RENOVATION SERVICES**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) is a bi-state Authority of the State of Delaware and the State of New Jersey, created by compact, that operates and maintains the Delaware Memorial Bridge, Cape May-Lewes Ferry, Forts Ferry Operation and five regional airports; and

WHEREAS, The Authority operates and maintains the M/V Cape Henlopen, M/V Delaware, and M/V New Jersey of the Cape May-Lewes Ferry at terminals located at Cape May, New Jersey and Lewes, Delaware.

WHEREAS, the Authority desires to engage a firm to furnish and install new vessel furniture aboard each of the above vessels, and to redesign, remodel, and refurbish of the crew’s nest area of the M/V Delaware (hereinafter, the project “Goods and Services”).

WHEREAS, the Authority intends to deal with a single firm to provide project design, furnishings and installation.

WHEREAS, the Authority publicly advertised a Request for Information (“RFI”) to locate any firms having the ability to provide both the goods and services and received expressions of interest from two (2) qualified firms; and

WHEREAS, the Authority issued a Request for Proposals (“RFP”) to both firms and received a proposal in response from both; and

WHEREAS, a Selection Committee performed an evaluation of the two (2) competitive proposals received and Crowley Engineering Services was designated as the highest-ranked firm in accordance with the Authority’s criteria; and

WHEREAS, the Authority desires to enter into an Agreement with Crowley Engineering Services to complete the project; and

WHEREAS, the Projects Committee reviewed this recommendation and concurs; and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to finalize the terms and conditions of the Agreement with Crowley Engineering Services to provide the Goods and Services to the Authority and to have the Agreement executed by the Chairperson, Vice-Chairperson and Executive Director.

## **Resolution 23-07 Executive Summary Sheet**

**Resolution:** Authorizing an agreement between the Delaware River and Bay Authority and Crowley Engineering Services to provide vessel furniture and vessel interior design and renovation services to the Authority.

**Committee:** Projects Committee

**Committee/  
Board Date:** January 18, 2023

### **Purpose of Resolution:**

The Authority wishes to engage contractor to furnish and install new vessel furniture aboard each of the CMLF vessels, and to redesign, remodel, and refurbish of the crow's nest area of the M/V Delaware.

### **Background for Resolution:**

In instances where it is advantageous for the Authority to deal with a single Contractor to provide project design, furnishings and installation, DRBA Resolution 98-31, Section 5 authorizes the Authority enter into a contract after receiving competitive proposals. Resolution 98-31, as amended, governs the Authority's purchasing thresholds and procurement policies.

The Authority first issued a public Request for Information seeking expressions of interest from all qualified and U.S. Coast Guard-approved businesses. The Authority received qualifications and statements of interest from the following two (2) firms:

- Crowley Engineering Services
- UES Marine

Each respondent was issued a formal Request for Proposal (RFP) and each firm provided a proposal. A Selection Committee conducted an evaluation of each proposal and utilized evaluation criteria to establish a final ranked list, with Crowley Engineering Services being identified as the highest-ranked proposer.

The Authority negotiated fair and reasonable costs for the goods and services (approximately \$172,000.00) and was able to successfully reach a conditional agreement with Crowley Engineering Services.