

**RESOLUTION 23-26 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 01-84 FOR THE PERIOD, JANUARY 1, 2023, THROUGH
DECEMBER 31, 2023**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 01-84 requiring Commissioner review and approval of all Authority expenditures in excess of \$25,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$25,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
VENDORS PROJECTED TO BE PAID OVER \$25,000
FOR THE PERIOD 1/1/23 THROUGH 12/31/23

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
C&N Services LLC	Civil Air Terminal Restroom Restoration	Quotes	\$35,000
Deerfield Electric Construction, Inc.	Replacement of Pad Mounted Transformer	Quotes	\$36,000
Deval Equipment Corporation	Annual Cape May Ferry Complex Boiler Service	Quotes	\$26,000
Garden State Highway Products, Inc.	Parking Blocks for ILG Lot C	Quotes	\$50,000
Toyota Lift Northeast LLC	Replacement Forklift	Quotes	\$39,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 23-26 - Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 01-84 for the period January 1, 2023, through December 31, 2023.

Committee: Budget & Finance

Committee and Board Date: June 21, 2023

Purpose of Resolution:

Authorizes expenditures of \$25,000 or greater with the identified vendors during the 2023 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 01-84, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$25,000 or more unless it has first been approved by a vote of Commissioners.

Purchase Detail:

C&N Services LLC: Civil Air Terminal Restroom Restoration

The Authority plans to upgrade the existing restrooms located at the Civil Air Terminal. Staff solicited quotes from four (4) contractors and received two (2) with C&N Services submitting the lowest quote in accordance with the Authority's specifications.

Deerfield Electric Construction, Inc.: Replacement of Pad Mounted Transformer

The Authority plans to replace one (1) pad mounted transformer located next to Building 1 at the Delaware Memorial Bridge complex. Staff solicited eight (8) quotes and received three (3) with Deerfield Electric submitting the lowest quote in accordance with the Authority's specifications.

Deval Equipment Corporation: Annual Cape May Ferry Complex Boiler Service

The Authority utilizes a contractor to provide annual pre-season boiler service for the four (4) boilers located at the Cape May Ferry terminal complex. Staff solicited quotes from four (4) vendors and received one (1) from Deval Equipment to perform the work in accordance with the Authority's specifications. 2023 represents the first year of a three-year service contract with this vendor.

Garden State Highway Products, Inc.: Parking Blocks for ILG Lot C

As part of the terminal improvements related to commercial airline service at the New Castle Airport, the Authority plans to expand parking and purchase two hundred and sixty (260) additional parking blocks for parking spaces at Lot C. Due to time constraints and availability, staff solicited a quote from Garden State Highway Products, a vendor actively used Authority-wide for signage and road safety materials. While this individual expenditure is under the threshold, the vendor has been added to this Resolution as a result of multiple expenditures that will result in exceeding the threshold in 2023.

Toyota Lift Northeast LLC: Replacement Forklift

The Authority plans to replace one (1) 3-wheel forklift at the Cape May Ferry terminal complex as the previous equipment has exceeded its useful life and is currently programmed in the 2023 Capital Equipment Replacement Plan. Staff solicited five (5) quotes and received two (2) with Toyota Lift submitting the lowest quote in accordance with the Authority's specifications.

Classification Definitions:

Quotes. A purchase of equipment, supplies or non-professional services or a contract for construction or construction management that is anticipated to cost between \$25,000 and \$49,999 during a calendar year and for which the Authority has solicited written quotes. *“Contracts for materiel and supplies and non-professional services, awarded to any [vendor for an amount of] more than \$25,000 but less than \$50,000 in the aggregate require the solicitation of three written quotes or all available sources, whichever is less... Construction management contracts or construction contracts...which are less than \$50,000 do not require formal solicitation of competitive prices and, if more than \$25,000 but less than \$50,000 require the solicitation of three written quotes or all available sources, whichever is less...”* (DRBA Resolution 98-31 Part 4).