

**RESOLUTION 23-55 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 23-28 FOR THE PERIOD, JANUARY 1, 2023, THROUGH
DECEMBER 31, 2023**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 23-28 requiring Commissioner review and approval of all Authority expenditures in excess of \$50,000; and

WHEREAS, the Authority anticipates expenditures at or over the \$50,000 amount to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
VENDORS PROJECTED TO BE PAID OVER \$50,000
FOR THE PERIOD 1/1/23 THROUGH 12/31/23

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Assurance Media, LLC	Authority-wide Conference Room Upgrades	State Contract	\$220,000
Keystone Outdoor Advertising Company, Inc.	Digital Billboard Advertising Associated with Commercial Air Service at ILG	Committee Waiver	\$53,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 23-55 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 23-28 for the period January 1, 2023, through December 31, 2023.

Committee: Budget & Finance

Committee and Board Date: October 17, 2023

Purpose of Resolution:

Authorizes expenditures of \$50,000 or greater with the identified vendors during the 2023 calendar year.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 23-28, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$50,000 or more unless it has first been approved by a vote of Commissioners.

Purchase Detail:

Assurance Media, LLC: Authority-wide Conference Room Upgrades

The Authority plans to upgrade (1) conference room at the New Castle Airport, one (1) at the Cape May Administration Building, one (1) at the Lewes Administration Building, and two (2) at the Delaware Memorial Bridge Administration Building to enhance functionality, incorporating modern technology and design elements for improved meeting experiences. The upgrade is aimed at improving flexibility and collaboration among conferencing sites. The replacement equipment, professional services, and implementation will be procured at prices pursuant to Assurance Media's state contract (*GSS21745-AV_EQPTCONF*).

Keystone Outdoor Advertising Company, Inc.: Digital Billboard Advertising Associated with Commercial Air Service at ILG

The Authority plans to contract with Keystone Outdoor Advertising to provide digital billboard advertising related to the Air Service Incentive Agreement and the airport marketing associated with commercial air service at ILG.

Classification Definitions:

Committee Waiver.

The Budget and Finance Committee, in consideration of the overall procurement process, may increase or waive the thresholds established in paragraphs 1 and 2 of Resolution 98-31 for the following reasons: operational needs and issues, a need for uniformity and continuity in materiel and services required by the Authority, and unique or special needs of the Authority including, but not limited to, the desirability of owner furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation (DRBA Resolution 98-31 Part 3).

State Contract. A purchase of equipment, supplies or non-professional services which, under normal circumstances, would require competitive bidding, however the vendor has agreed to provide the goods or services to the Authority at fees less than or equal to that vendor's respective contract as awarded by the State of Delaware or New Jersey. *“Any contract for the purchase of materiel and supplies and non-professional services....which contract individually exceeds \$50,000, or in the combination with other contracts, exceeds \$50,000 in any one calendar year shall be pursuant to a contract entered into by the Authority after competitive bidding. This provision shall not apply to purchases by the Authority from suppliers in cases where the Authority is purchasing at prices pursuant to contracts awarded by the States of Delaware or New Jersey for state agencies.”* (DRBA Resolution 11-36 Part 2.a.).