

**FOOD & RETAIL INTERN**  
**Location: Cape May, NJ**

**Hourly Rate: \$16.00 (Undergraduate Student)-\$18.00 (Graduate Program Students)**

**Opening Date: November 27, 2024**

**Closing Date: January 31, 2025**

**I. POSITION SUMMARY**

This position will utilize hospitality expertise to perform a wide variety of food and beverage functions required daily within the food and retail departments. The work will change daily and can range from managing the daily vessel operations to food and beverage preparation & operation of a point-of-sale. This position can also be asked to assist in ordering & inventory of all food and beverage supplies, receiving and delivery functions and operate/clean all food service kitchen equipment. All employees in this position are responsible for the cleanliness and sanitation of food and beverage areas and must wear appropriate uniform. Employees must be familiar with and comply with all New Jersey/Delaware Alcohol regulations and FDA compliance regarding employee health, cleanliness, clothing and food handling practices relating to food safety.

**II. ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Assists with the management of daily operations on board the vessel
- Assists in assigning side work and managing daily checklists
- Assists with ordering, receiving, stocking and inventories of food and retail products
- Production of a wide variety of foods/beverages
- Operates and maintains all kitchen equipment in good working order
- Assists in cleaning of all kitchen areas and equipment
- Follows established food safety practices while performing duties
- Operates a point-of-sale system and cash register
- Provide the highest level of customer service and professionalism to all internal and external customers and provide team leadership
- Participates in social media marketing
- Provides support at Authority sponsored events
- Report maintenance issues to the Vessel Manager
- Provide the highest level of customer service and professionalism to all internal and external customers

**III. REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- General knowledge of food preparation and presentation
- Knowledge of FDA regulations for Food Safety
- Knowledge of SERV Safe food and alcohol practices, current SERV Safe certification preferred
- Ability to operate all basic food service equipment
- Ability to operate cash register and make change
- Ability to successfully communicate with patrons, employees and vendors
- Ability to provide superior customer service to everyone by responding in a courteous and efficient manner

**IV. REQUIRED EDUCATION AND EXPERIENCE**

- Currently enrolled in a certified culinary institute or college with a hospitality major and has completed 6 months of training

**V. LICENSES, REGISTRATIONS, AND/OR CERTIFICATES**

- Valid driver's license

**VI. ADDITIONAL REQUIREMENTS**

- Delaware River and Bay Authority requires all employees to have direct deposit with a financial institution.
- All potential employees will be subject to a background investigation and pre-employment drug testing



The Delaware River & Bay Authority is an Equal Opportunity Employer (EOE).