

**RESOLUTION 25-07 - AUTHORIZING AUTHORITY EXPENDITURES
PURSUANT TO RESOLUTION 24-17 FOR THE PERIOD, JANUARY 1, 2025, THROUGH
DECEMBER 31, 2025**

WHEREAS, The Delaware River and Bay Authority (the “Authority”) adopted Resolution 24-17 requiring Commissioner review and approval of any professional service contract, non-professional service contract, materiel contract, or supply contract valued at \$50,000 or above and any construction management or construction contract valued at \$200,000 or above; and

WHEREAS, the Authority anticipates expenditures at or above the aforementioned thresholds to the following vendors:

DELAWARE RIVER & BAY AUTHORITY
VENDORS PROJECTED BE AWARDED
A MATERIEL, SUPPLY, PROFESSIONAL SERVICE, OR NON-PROFESSIONAL SERVICE CONTRACT
VALUED \$50,000 OR ABOVE
OR
A CONSTRUCTION MANAGEMENT/CONSTRUCTION CONTRACT
VALUED \$200,000 OR ABOVE
DURING THE PERIOD 1/1/25 THROUGH 12/31/25

VENDOR	PURCHASE DESCRIPTION	CLASSIFICATION	ESTIMATED \$
Bearing Distributors, Inc. (BDI)	Capstan Unit for CMLF Docking	Sole Source	\$207,000
Boro Sawmill & Timber Co.	Ekki Boards at Lewes Ferry Terminal	Committee Waiver	\$55,000
Chevron USA Inc. d/b/a Chevron Products Company	Vessel Lube Oil	Sole Source	\$110,000

NOW, THEREFORE, BE IT RESOLVED, that the Authority authorizes expenditures to the above-listed vendors for the described purposes and authorizes payment.

Resolution 25-07 Executive Summary Sheet

Resolution: Authorizing Authority Expenditures Pursuant to Resolution 24-17 for the period January 1, 2025, through December 31, 2025.

Committee: Budget & Finance

Committee and Board Date: February 19, 2024

Purpose of Resolution:

To receive Commissioner approval of the identified vendors and expenditures for those specific professional service contracts, non-professional service contracts, materiel, and supply contracts valued at \$50,000 or above, and for those specific construction management or construction contracts valued at \$200,000 or above, that otherwise would require a public competitive process per Resolution 24-17.

Background for Resolution:

The proposed Resolution meets the requirements of Resolution 24-17, whereby the Authority shall not enter into any contract committing the Authority to spend or make any other expenditures relating to services, material and supplies in the amount of \$50,000 or more, or a construction management or construction contract in the amount of \$200,000 or more, unless it has first been approved by a vote of Commissioners.

Purchase Detail:

Bearing Distributors, Inc. (BDI): Capstan Unit for CMLF Docking

The Authority plans to purchase and install one (1) new Capstan unit for docking the ferry vessels at the Lewes terminal. BDI is the sole source manufacturer of this specialized equipment and existing capstan units at both Cape May and Lewes facilities. As the existing capstan unit has depleted its life cycle, this purchase is to fabricate a new capstan unit that meets the Authority's requirements.

Boro Sawmill & Timber Co.: Ekki Boards at Lewes Ferry Terminal

The Authority plans to purchase and install new Ekki boards on the boardwalk at the Lewes Ferry Terminal. Staff solicited three (3) quotes, with Boro Sawmill & Timber Co. submitting the lowest quote in accordance with the Authority's specifications. As the expenditure exceeds the threshold, staff request a committee waiver to complete the installation with minimal impact to Ferry Operations during the low season.

Chevron USA Inc. d/b/a Chevron Products Company: Vessel Lube Oil

The Authority currently purchases SAE 40 mono-grade oil for all vessels from ExxonMobil via PetroChoice. The Authority now plans to move to a SAE 20W-40 multi-viscosity engine oil for all vessels due to the fuel economy benefits. Chevron has been identified as the sole manufacturer for major marine lubricants that offer a multi-viscosity zinc free engine oil for vessels that have EMD engines. Switching to a multi-viscosity oil can improve fuel economy by reducing friction within the engine as the thinner oil flows more easily, requiring less energy to pump and resulting in better overall efficiency. Fuel expenses are a sizable part of the fleets' operating costs and switching to Chevron provides savings

on fuel costs and the same type of performance and protection. Chevron also provides free oil analysis, which will allow marine staff to become more proactive in maintenance practices and will improve the fleets up time.

Classification Definitions:

Committee Waiver. The Budget and Finance Committee, in consideration of the DRBA’s overall procurement process, may increase or waive the competitive solicitation thresholds established in paragraphs 1 and 2 of Resolution 24-17 for the following reasons: operational needs and issues, a need for uniformity and continuity in materiel and services required by the Authority, and unique or special needs of the Authority including, but not limited to, the desirability of owner-furnished materiel and supplies in vessel repair, maintenance, renovation and rehabilitation (DRBA Resolution 24-17, Section 3).

Sole Source. A purchase made without a competitive process, based on the justification that only one known source exists or that only one single supplier can fulfill the requirements of the Authority. Sole source procurement is appropriate when the goods or services being acquired: are uniquely qualified to meet the objectives of the Authority; must be compatible with existing equipment; are available within a limited geographic boundary (e.g., distributor with exclusive rights or sales area); are required for use in conjunction with a grant or contract, etc. *“A contract may be awarded without competition if the General Manager or Director of Operations of an Authority facility, or Police Administrator, prior to procurement, determines in writing that there is only one source for the required contract and no other reasonable alternative sources exist that will satisfy the requirements of the Authority”.* (DRBA Resolution 24-17 Part 2.f.).