

**DELAWARE RIVER AND BAY AUTHORITY**

**PROJECTS COMMITTEE MEETING**

**Wednesday, February 28, 2025**

Delaware Memorial Bridge Complex

New Castle, Delaware

A public meeting of The Delaware River and Bay Authority's Projects Committee Meeting was conducted in person and via Teams on Friday, February 28, 2025, from the Delaware Memorial Bridge Complex, New Castle, Delaware.

New Jersey Commissioners

Committee Chair Mehaffey via Teams

Commissioner McCann, Committee Member  
via Teams

Commissioner Baldini, Committee Member-  
via Teams

Commissioner Behnke

Commissioner Wilson via Teams

Chairman Ransome

Legal Counsel

Kate Betterly— DE via Teams

Governors' Representatives

vacant - DE

Staff

Tom Cook

Ceil Smith

Victor Ferzetti

Vince Meconi

Charlotte Crowell via Teams

Gerry Owens via Teams

Michelle Warner

Michele Pyle

Jim Salmon

TJ Murray

Tara Donofrio

Kyle Bickhart

Andy Houghton

Delaware Commissioners

Committee Vice-Chair Ratchford

Commissioner Faust, Committee Member -  
via Teams

Commissioner Houghton, Committee Member-  
via Teams

Commissioner Collins via Teams

Commissioner Carey via Teams

Vice-Chairman Lathem

Phil Norcross— NJ absent

Alexis Sterling – NJ

Guests

1. Committee Vice-Chair Ratchford opened the Projects Committee meeting at 2:05 p.m.

2. Resolution

- Resolution 25-10 License Agreement between the DRBA and Seashore Charters, LLC, Delaware Adventures, Inc, and The Delaware River and Bay Lighthouse Foundation

Committee Vice-Chair Ratchford called for a motion to accept the resolution to which Committee Member Faust made a motion, seconded by Committee Member Baldini and Projects Committee concurred with the recommendation to accept and authorize the action to be presented to the full Board of Commissioners later today.

3. Project Close-outs

- CAT-22-01 Storage Shed Expansion

The COO recommended close-out of the contract and final payment to BSS Contractors, LLC of West Grove, PA with a final contract amount of \$167,000.

Committee Vice-Chair Ratchford called for a motion to approve the closeout, to which Committee Member Houghton made a motion, seconded by Committee Member Faust and the Projects Committee concurred with the recommendation and authorized the close-out action to be presented to the full Board for consideration at the meeting later today.

- DMB-23-11 Interstate 295 Miscellaneous Roadway Improvements

The COO recommended close-out of the contract and final payment to Mumford & Miller Concrete, Inc. of Middletown, DE with a final contract amount of \$2,378,042.55.

Committee Vice-Chair Ratchford called for a motion to approve the closeout, to which Committee Member Houghton made a motion, seconded by Committee Member Faust and the Projects Committee concurred with the recommendation and authorized the close-out action to be presented to the full Board for consideration at the meeting later today.

4. With no further business to discuss, Committee Vice-Chair Ratchford called for a motion to adjourn; Committee Member Houghton made a motion and Committee Member Faust seconded, and the Projects Committee adjourned at 2:08 p.m.